

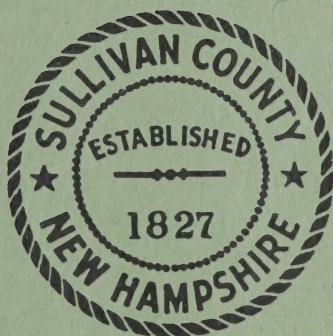
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ANNUAL REPORTS

Sullivan County

New Hampshire

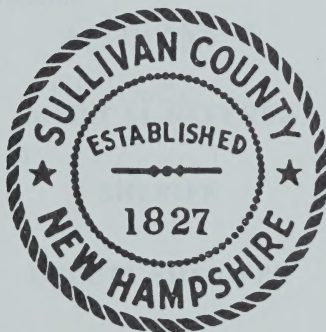


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Annual Reports

of the Commissioners,
Treasurer and other
County Officials

SULLIVAN COUNTY
NEW HAMPSHIRE



For the Year Ending
December 31, 1979

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COUNTY OFFICERS

**** Elected Officials**

COMMISSIONERS

** Remington B. Woodhull	Newport
** Sam J. Nahil	Claremont
** Dana E. Olden	Charlestown

TREASURER

** Peter R. Lovely	Newport
--------------------	---------

ATTORNEY

**Edward J. Tenney, II	Claremont
------------------------	-----------

CLERK OF SUPERIOR COURT

Henry Shaheen	Newport
---------------	---------

JUDGE OF PROBATE

Jarlath M. Slattery	Sunapee
---------------------	---------

REGISTRAR OF DEEDS

** Zella E. LaForge	Newport
---------------------	---------

REGISTRAR OF PROBATE

** Bernice M.S. MacWilliams	Newport
-----------------------------	---------

ACCOUNTANT

John Ring, C.P.A.	Claremont
-------------------	-----------

MEDICAL REFEREE

Warren L. Franz, M.D.	Newport
-----------------------	---------

SHERIFF

** John W. McCusker	Claremont
---------------------	-----------

DEPUTY SHERIFFS

Omer C. Ahern	Unity
Arthur G. Bastian	Claremont
Edward J. Bruno	Lempster
Doris H. Courtemanche	Claremont
Frederick J. Domini, Sr.	Charlestown
Elzear E. Fontaine	Claremont
Alexander P. Lewko	Newport
Carolyn B. McCusker	Claremont
Wayne A. Roy	Claremont
Louis A. Rule	Newbury
Jesse W. Scott	Newport
Rodney G. Webster	Claremont
Kneiland Wheeler	Croydon
Larry Wood	Claremont

**SULLIVAN COUNTY HOME
AND NURSING HOSPITAL**

SUPERINTENDENT AND ADMINISTRATOR

Omer C. Ahern

MATRON

Rosa C. Ahern

ASSOCIATES IN MEDICINE

Alberto Miyara, M.D.

David Russo, M.D.

Richard Hutchins, M.D.

Elizabeth A. Mettler, Director of Nursing Services
(resigned October, 1979)

CHAPLAINS

Rev. Thomas Colley

Rev. Hector LaMontagne

COMMISSIONERS' OFFICE

Debra E. Cammarata, Welfare Agent, Claremont

Catherine E. Thurston, Bookkeeper, Newport

Catherine L. Waltz, Secretary & Case Worker, Newport

CUSTODIAN, COURT HOUSE & RECORDS BLDG.

Lee A. Daniels

SULLIVAN COUNTY CONVENTION MEMBERS

George I. Wiggins, Chairman	Sunapee
Donald H. LeBrun, Executive Committee Chairman	Claremont
David B. Campbell, Executive Committee	Newport
Frederick J. Domini, Executive Committee	Charlestown
Sim R. Gray, Executive Committee	Claremont
Sky M. Lucas, Executive Committee	Newport
Mable G. Cutting, Clerk	Claremont
Sara M. Townsend	Plainfield
Edmund R. Belak, Jr.	Cornish
Roma A. Spaulding	Claremont
John B. Tucker	Claremont
Robert J. Brodeur	Claremont
Adolph J. Burrows	Claremont
Carmine F. D'Amante	Claremont
Harry V. Spanos	Newport
Walter H. Palmer	Charlestown
Stanley H. Williamson	Goshen

SULLIVAN COUNTY DELEGATION PROCEEDINGS

February 1, 1979

Chairman George Wiggins notified me that Sara Townsend had resigned as a member of the Finance Committee and Mr. Sky Lucas of Newport has been appointed to replace Mrs. Townsend.

Mable G. Cutting, Clerk

February 2, 1979

A meeting of the Finance Committee was called for this afternoon at 1:00 p.m. at the Court House in Newport. As I was unable to attend, I have no notes.

Mable G. Cutting, Clerk

February 5, 1979

The Sullivan County Finance Committee met at the Probate Court Office, Claremont to discuss budget proposals of several county organizations. Members present were Donald LeBrun, Sim Gray, John Tucker, Sky Lucas, David Campbell, and Mable Cutting; County Commissioners R. Woodhull and Dana Olden; and reporters Brad Porkorny and Georgia Croft, from the Eagle Times and the Valley News.

Appearing for the County Extension service were Mr. James Johnson, County Agent and Mr. William Roberts, a member of the County Extension Council. New equipment requested was a new Addressograph Machine. An additional \$50.00 was requested for Social Security to cover federal increase.

Helen Lindblade appeared for the Sullivan County Homemaker Service and explained the need for additional monies due to increase case load.

Mr. Raymond Freeman representing Mr. James T. McSwain Sr., Chairman of the Board of Supervisors and Mr. Leon Geil, County Engineer appeared for the Sullivan County Conservation District and explained the reasons for increase in proposed budget.

Mr. Olden asked them to furnish a report on Phase I of the Solid Waste Project and they agreed to do so.

Dr. Jesse Turner, Elizabeth Bradley and Sandy Stettenheim appeared for the Counseling Center of Sullivan County.

Mr. Tucker spoke of the concern of the expense involved if some of those at the Laconia State School and the N.H. State Hospital are returned to local communities. Dr. Turner had no information.

Mr. Kevin Cooney and Mr. LeBrie appeared for the Sullivan County Rehabilitation Center explaining their work and amounts in the proposed budget.

Mr. Kenneth Lurvey, President, and Mr. Ole M. Amundsen, Director of the Helping Services Council of Sullivan County explained their request for \$4,000.00 to be included in the County Budget.

The next meeting of the Finance Committee to be held at the Sullivan County Home on Friday, February 9 at 10 o'clock.

Mable G. Cutting, Clerk

February 12, 1979

The February 9th meeting scheduled for the County Home was cancelled.

The members of the Sullivan County Finance Committee met at the Sullivan County Home on February 12th at 10 o'clock for the presentation of the budget for the County Home, Hospital, Jail and Farm.

Members of the Finance Committee present were Chairman Donald LeBrun, Sim Gray, Sky Lucas and David Campbell; George Wiggins and Mable Cutting, ex-officio members of the committee; County Commissioners Remington Woodhull and Dana Olden; Mr. and Mrs. Omer Ahern, Superintendent of the County Home; and Brad Prokorny from the Eagle Times.

Mr. and Mrs. Ahern explained the budget as prepared by the County Commissioners.

Series 5130.50 - Food requested increase of \$15,000 to \$135,000.

Series 5150.65 - Fuel requested increase of \$10,000 to \$65,000.

Series 6100.50 - Food requested increase of \$1,000 to \$10,000.

Series 6100.65 - Fuel requested increase of \$2,000 to \$8,500.

Series 7100.77 - Feed requested increase of \$5,000 to \$27,500.

They explained increases in federal regulations on minimum wage and all other increases in the budget.

At noon, all present were guests of Mr. and Mrs. Ahern in the dining room at the home for dinner which was the regular menu for all residents. It was very delicious.

The next meeting will be held Sunday evening, February 18 at 7:00 o'clock in the Probate Office, Claremont, N.H.

Mable G. Cutting, Clerk

February 18, 1979

The Sullivan County Finance met in the office of Probate, Claremont with Chairman Donald LeBrun, David Campbell, Fred Domini and Sky Lucas present. Also present were George Wiggins and Mable Cutting, ex-officio members.

Item 4100.00 - Motion by Fred Domini, seconded by Sky Lucas, salary of the chairman of the County Commissioners was changed from 4,000.00 to \$3750.00 and the other two commissioners salary changed from \$3500.00 to \$3400.00. On motion by Campbell, seconded by Lucas the salary for C. Waltz was set at \$10,700.00 and salary for C. Thurston was set at \$8,700.00.

Motion by Lucas, seconded by Domini 4100.29 changed to \$2,200.00

Motion by Domini, seconded by Campbell 4100.35 changed to \$1,000.00.

Motion by Domini, seconded by Campbell - 4100.67 changed to \$700.00.

Motion by Lucas, seconded by Domini - 4100.68 changed to \$500.00.

Motion by Domini, seconded by Lucas - 4101.00 changed to \$1,250.00.

Motion by Campbell, seconded by Domini - 4110.00 changed to \$14,500.00.

Motion by Lucas, seconded by Campbell - 4140.00 changed to \$44,120.00.

Motion by Campbell, seconded by Domini - 4180.41 changed to \$2,000.00.

Motion by Lucas, seconded by Campbell - 4180.42 changed to \$3,000.00.

Motion by Domini, seconded by Campbell - 4180.43 changed to \$14,500.00.

Motion by Campbell, seconded by Domini - 4183.00 changed for salary of Clerk of Court to \$24,500.00, salary for M. Rogers to \$10,880.00, N. Baker to 8,320.00 and C. Dorion at 6,700 and for a replacement at 6,700.00.

Motion by Domini, seconded by Campbell - 4183.37 changed to \$200.00.

Motion by Lucas, seconded by Campbell - 4183.38 changed to \$800.00.

Motion by Domini, seconded by Lucas - 4183.68 changed to \$1,500.00.

Motion by Lucas, seconded by Campbell - 4183.82 changed to \$300.00.

Motion by Domini, seconded by Lucas - 4190.58 changed to \$40,000.00.

Motion by Domini, seconded by Campbell - 4183.97 changed to \$1,500.00.

Mable G. Cutting, Clerk

February 25, 1979

The Sullivan County Finance Committee met in the Probate office, Claremont with Chairman Donald LeBrun, David Campbell, Fred Domini, Sim Gray present. Also present were George Wiggins and Mable Cutting ex-officio members.

Motion by Domini, seconded by Campbell - 4160.81 changed to \$400.00.

Motion by Domini, seconded by Gray - 4181.00 changed to \$6,000.00.

Motion by Domini, seconded by Lucas - 5100.00 was changed for salary of R. Breed to \$9,750.00 and J. Fairbanks to \$8,500.00, and K. Killam to \$9,300.00.

Motion by Lucas, seconded by Domini - 5130.50 changed to \$135,000.00.

Mable G. Cutting, Clerk

March 4, 1979

The Sullivan County Finance Committee met in the Probate Court office, Claremont with Chairman LeBrun, David Campbell, Sky'Lucas, and Sim Gray present. Also present was George Wiggins, ex-officio member.

Motion by Lucas, seconded by Campbell - 6100.50 changed to \$11,000.00.

Motion by Gray, seconded by Lucas - 4160.96 changed to \$12,000.00.

Motion by Campbell, seconded by Lucas - 7100.97 changed to \$7,000.00.

Motion by Lucas and seconded by Campbell that the total for 8360. be \$53,000.00.

Motion by Gray, seconded by Lucas - 8362.1 changed to \$28,500.00.

Motion by Lucas, seconded by Gray - 8362.3 changed to \$28,000.00.

Motion by Gray, seconded by Gray - 8362.6 changed to \$25,000.00.

Motion by Campbell, seconded by Gray - 8362.7 changed to 8,500.00.

Motion by Gray, seconded by Campbell - 8362.8 - no money be appropriated.

For Estimated Revenues -

Moved by Gray, seconded by Lucas - 4010.1 changed to \$10,000.00.

Moved by Campbell, seconded by Gray - 4010.02 changed to \$11,000.00.

Moved by Campbell, seconded by Gray - 4011 changed to \$78,000.00.

Moved by Gray, seconded by Lucas - 4015 changed to \$10,000.00.

Moved by Campbell, seconded by Lucas - 5021 changed to \$1,352,000.00 and 5022 changed to \$580,000.00.

Motion by Campbell, seconded by Gray that the fee for the home be \$27.50.

Motion by Lucas, seconded by Gray - 5023 be changed to \$12,000.00.

Motion by Gray, seconded by Lucas - 5026 changed to \$4,500.00.

Motion by Campbell, seconded by Lucas - 7050-7059 changed to \$76,000.00.

/s/ Sky Lucas, Acting Clerk

March 16, 1979

Members of the Sullivan County Delegation met at the Sullivan County Home for a tour of the facilities and were guests of Mr. and Mrs. Omer Ahern for dinner.

The Annual Meeting of the Sullivan County Delegation was held Friday, March 16, 1979 at the Sullivan County Home with chairman, George Wiggins presiding. Present were Sara Townsend, Sim Gray, Donald LeBrun, Mable Cutting, Roma Spaulding, John Tucker, Robert Brodeur, David Campbell, Sky Lucas, Harry Spanos, Frederick Domini, and Stanley Williamson, all members of the delegation. Also present were the three County Commissioners, Remington Woodhull, Sam Nahil, and Dana Olden. Representatives of all the departments within the county were also present.

Mr. LeBrun, Chairman of the Finance Committee presented the proposed budget for 1979.

Ms. Rogers from the Clerk of Court #4183 spoke against the decrease in the proposed budget as the salary of the Clerk of Court is not under the control of the County Delegation. After much discussion and the finance committee had not been given all the necessary information, motion by Lucas, seconded by Spanos, the sum of \$71,050.00 was appropriated for the Clerk of Court - items 4183.00 through 4183.97.

Mr. Tucker moved, seconded by Mr. Campbell that in the future that a public hearing be held prior to the final proposal to the meeting of the County Delegation so that input can be had. Voted unanimously.

On motion by Townsend, seconded by Spanos the sum of \$262,542.00 be appropriated for the Commissioners' Office - Items 4100.00 through 4100.94. Voted unanimously.

On motion by Townsend, seconded by Spanos the sum of \$3,100.00 be appropriated for the Treasurer - Items 4101.00 through 4101.94. Voted unanimously.

Mr. Edward Tenney spoke in regard to the appropriation for the County Attorney stating that if any assistant is needed that he will pay it from his salary.

With this understanding, on motion by Gray, seconded by Campbell the sum of \$18,810.00 be appropriated for the County Attorney - Items 4110.00 through 4110.94. Voted in the affirmative.

On motion by Spanos, seconded by Domini the sum of \$53,974.00 be appropriated for the Register of Deeds - Items 4120.00 through 4120.97. Voted unanimously.

On motion by Lucas, seconded by Townsend the sum of \$21,506.00 be appropriated for the Register of Probate - Items 4130.00 through 4130.97. Voted unanimously.

On motion by Lucas, seconded by Gray the sum of \$69,095.00 be appropriated for the Sheriff's Department - Items 4140.00 through 4143.00. Voted unanimously.

On motion by Williamson, seconded by Spanos, the sum of \$1,625.00 be appropriated for the Medical Referee - Items 4150.00 through 4150.70. Voted unanimously.

On motion by Williamson, seconded by Brodeur, the sum of \$25,914.00 be appropriated for the Court House - Items 4160.00 through 4160.96. Voted unanimously.

On motion by Tucker, seconded by Lucas the sum of \$7,370.00 be appropriated for the Records Building - Items 4170.39 through 4170.82. Voted unanimously.

On motion by Tucker, seconded by Townsend the sum of \$35,425.00 be appropriated for the Superior Court - Items 4180.28 through 4180.97. Voted unanimously.

On motion by Tucker, seconded by Williamson the sum of \$8,365.00 be appropriated for the Claremont Welfare Office - Items 4181.00 through 4181.87. Voted unanimously.

On motion by Spanos, seconded by Campbell the sum of \$249,500.00 be appropriated for the Public Welfare - Items 4190.53 through 4190.58. Voted unanimously.

On motion by Gray, seconded by Townsend the sum of \$104,531.00 be appropriated for the County Nursing Home - Items 5100.00 through 5100.97. Voted unanimously.

On motion by Spanos, seconded by Tucker the sum of \$325,355.00 be appropriated for the Dietary - Items 5130.00 through 5130.97. Voted unanimously.

On motion by Gray, seconded by Domini the sum of \$830,566.00 be appropriated for Nursing Care - Items 5140.00 through 5140.97. Voted unanimously.

On motion by Campbell, seconded by Brodeur the sum of \$243,868.00 be appropriated for the Operation of Plant - Items 5150.00 through 5150.97. Voted unanimously.

On motion by Townsend, seconded by Gray the sum of \$69,918.00 be appropriated for Laundry & Linen - Items 5160.00 through 5160.82. Voted unanimously.

On motion by Spanos, seconded by Townsend, the sum of \$129,829.00 be appropriated for Housekeeping - Items 5170.00 through 5170.82. Voted unanimously.

On motion by Campbell, seconded by Gray the sum of \$81,880.00 be appropriated for Physician and Pharmacy - Items 5180.00 through 5180.82. Voted unanimously.

On motion by Campbell, seconded by Domini the sum of \$46,979.00 be appropriated for Special Services, Physical Therapy, Recreational Therapy and Chaplaincy Services - Items 5190.24 through 5194.29. Voted unanimously.

On motion by Spaulding, seconded by Townsend the sum of \$198,050.00 be appropriated for the Jail - Items 6100.00 through 6100.97. Voted unanimously.

On motion by Spaulding, seconded by Spanos the sum of \$100,186.00 be appropriated for the Farm - Items 7100.00 through 7100.97. Voted unanimously.

On motion by Spaulding, seconded by Brodeur the sum of \$53,000.00 be appropriated for Cooperative Extension Service - Item 8360. Voted unanimously.

On motion by Williamson, seconded by Campbell the sum of \$100,000.00 be appropriated for Special Grants (Items 8362.1 through 8362.9) as follows: Homemakers - \$28,500.00; County Engineer, etc. - \$28,000.00; Counseling Center - \$25,000.00; Rehabilitation Center - \$8,500.00; Solid Waste Study - \$10,000.00.

Upon presentation of the above motion, Townsend made a motion that the amount be increased by \$2,000.00 for Helping Services. Motion for the proposed amendment was seconded by Spanos. After much discussion, a roll call vote was requested. Voting in the affirmative were Townsend, Spaulding, Tucker, Campbell, Spanos. Voting in the Negative were Gray, LeBrun, Cutting, Brodeur, Lucas, Domini, Wiggins, and Williamson. Amendment defeated 8 - 5. Original motion then carried in the affirmative.

****See motion at end of report.**

On motion by Campbell, seconded by Domini the sum of \$250.00 be appropriated for Delegation expense - Item 9370. Voted in the affirmative.

On motion by Spaulding, seconded by Townsend, it was voted that \$200,000.00 of Revenue Sharing money be allocated \$100,000.00 for Nursing Salary and \$100,000.00 for Intermediate Nursing Care.

On motion by LeBrun, seconded by Domini that the total to be spent for the Sullivan County Budget is \$3,492,285.00. Voted unanimously.

On motion by LeBrun, seconded by Campbell that the total estimated revenue for 1979 is \$2,429,784. Voted unanimously.

On motion by LeBrun, seconded by Spanos, that the total to be raised by taxes in Sullivan County is \$1,062,501.00. Voted unanimously.

On motion by Williamson, seconded by Spaulding, the following resolution was proposed. The Executive Committee draft a resolution and present it to the Rules Committee of the General Court proposing that any increases in salaries for Superior Court employees become effective only following action by the County Delegations on their respective county budgets. Voted unanimously.

Commissioner Nahil spoke in regard to the necessity of moving the Sheriffs Department and the Probate Court from their present location because of an eviction notice received from the Claremont Savings Bank, and the need to be out before April 1. He spoke of the possibility of purchasing property at 221 Broad but no action was taken.

On motion by Campbell, seconded by Domini it was voted unanimously that the Claremont Savings Bank be requested that an extension of 60 days be given the County Delegation so that the Commissioners would have an opportunity to consider alternatives to the present situation.

Meeting adjourned at 3:45 P.M.

** On Motion by Brodeur, seconded by Spanos, the sum of \$379,597.00 be appropriated for Debt Service and Notes (Interest and Principal) Items 9100 through 9170. Voted unanimously.

Mable G. Cutting, Clerk

A meeting of the Sullivan County Delegation was held Tuesday, March 20th in Room 100 at the State House in Concord, N.H. with chairman George Wiggins presiding. On motion by Stanley Williamson, seconded by Donald LeBrun, it was voted unanimously that a space study committee be appointed to find facilities to house those agencies which are being evicted (the Probate Court and Sheriff's Department) and for all County Agencies; and also authorize the County Commissioners to find temporary quarters.

The chairman appointed Mr. Stanley Williamson as chairman and the members of the committee are Frederick Domini, Sim Gray, David Campbell and Roma Spaulding. Spaulding declined to serve.

Mr. Wiggins reported that he had been hearing rumors about the Sullivan County Jail and felt that some action should be taken to determine whether there is any truth or not to these rumors. It was the consensus that such action should be taken but no vote was taken. Mr. Wiggins appointed the following committee. Mr. Frederick Domini as chairman, and members to be Donald LeBrun, Sim Gray, Edmund Belak, Frank D'Amante and Sara Townsend. The County Attorney will be an ex-officio member of the committee.

Mable G. Cutting, Clerk

March 27, 1979

A meeting of the Sullivan County Delegation was held following the close of the House Session on Tuesday, March 27 in Room 100, at the State House with Vice Chairman John Tucker presiding. Present were Stanley Williamson, David Campbell, Sky Lucas, Sim Gray, Robert Brodeur, Sara

Townsend, Harry Spanos, Edmund Belak, Donald LeBrun, Walter Palmer, Frederick Domini, Roma Spaulding and Mable Cutting.

Mr. Williamson reported on the problem of finding suitable quarters for the Sheriff's Department and the Probate Court in Claremont. The Building Study Committee or Space Study Committee had the so-called Stone property on Broad Street in Claremont appraised by a private appraiser and believed that the appraised value of this house was not very much different from the asking price. The Building Study Committee recommended that the so-called Stone property not be purchased.

Motion by Campbell, seconded by Townsend and unanimously voted that the Sullivan County Delegation accept the report of the Building Study Committee that the so-called Stone Property not be purchased.

On motion by Spanos and seconded by Gray, it was unanimously voted to instruct the Commissioners to proceed to secure either temporary space elsewhere in the area or additional commitment within the so-called Farwell Building.

Mable G. Cutting, Clerk

April 26, 1979

The Sullivan County Delegation met in the House of Representatives at twelve noon on April 26th. Meeting was called to order by Chairman George Wiggins with Donald LeBrun, Frank Domini, Sara Townsend, Sim Gray, Walter Palmer, Robert Brodeur, Adolph Burrows, David Campbell, Roma Spaulding and Mable Cutting present.

Donald LeBrun, chairman of the Finance Committee, reported that the finance committee had met and now recommend that the Study Committee for investigation of rumors at the County Jail be granted up to \$1,000.00 for necessary expenses.

Mr. LeBrun moved and Mr. Domini seconded that the report of the Finance Committee be accepted. Voted unanimously.

Mr. Wiggins reported that County Commissioner Remington Woodhull has requested a meeting of the Sullivan County Delegation in regard to continued employment of the County Engineer, Leon Geil. Date and place will be announced by Mr. Wiggins.

Mable G. Cutting, Clerk

A second meeting, called by Mr. Wiggins, on April 26th of the Sullivan County Delegation was held in the lobby of the House of Representatives at 4:00 P.M. Present were Mr. Wiggins, Roma Spaulding, Stanley Williamson, Frederick Domini, Frank D'Amante, Donald LeBrun, Adolph Burrows, Sim Gray, Walter Palmer, Robert Brodeur and David Campbell, and Mable Cutting.

Mr. Williamson explained the reason for the call of the special meeting in regard to the Regional Waste Disposal Plant. On motion by Mr. D'Amante and seconded by Mr. LeBrun, it was unanimously voted that since the availability of funds from EPA for continuing the feasibility study of a

regional waste disposal plant depends upon the continuation of Claremont as the signatory for said funds, the Delegation members authorize the Chairman and its two appointees as liason to the study committee to act in their behalf in making and signing the necessary arrangements.

Mr. Williamson explained that the Sullivan County Engineer, Mr. Leon Geil, had received a letter from the Supervisors of Soil Conservation, dated last Friday, requesting him to submit his resignation. He also stated that tools and equipment purchased by Sullivan County for the use of the County engineer had been asked to be returned to the Supervisors of Soil Conservation. On motion by Mr. Palmer, seconded by Mr. Campbell, it was voted unanimously that since there appear to be major divergencies of opinion as to the duties, functions and supervision of the position of County Engineer (also known as District Engineer), and since these divergencies have brought a request for the termination of employment of the incumbent, therefore the County Delegation believes it to be in the best interest of the County to have a review of the need and management of this position, and during that review instruct the Commissioners to withhold payment of further funds to the Sullivan County Soil Conservation District, and further instruct the incumbent to retain possession of any equipment purchased by County funds, until said issues are resolved by delegation action.

As there are many unanswered questions in regard to the County Engineer's employment, Mr. Wiggins stated he will call a meeting of the County Delegation and all other concerned in this matter. Tentative date is Monday, May 7th, time and place to be announced.

Mable G. Cutting, Clerk

May 7, 1979

A meeting of the Sullivan County Delegation met Monday, May 7, 1979 at 2:10 P.M. in the Newport Savings Bank Building, Newport, N.H. with Chairman George Wiggins presiding. Members of the delegation present were Harry Spanos, Stanley Williamson, Frederick Domini, Sim Gray, Sara Townsend, Adolph Burrows, Donald LeBrun and Mable Cutting. County Commissioners present were Remington Woodhull, Sam Nahill and Dana Olden. Also attending were Raymond Freeman, Stanley Rastallis, Leon Geil; Anna Marie Tucker of Claremont; Susan Lawrence of Unity; Alston Barrett of Acworth; Abraham Hunter of Lempster; as well as radio and newspaper representatives.

Mr. Remington Woodhull reported on the need of County Office space in Claremont to house the sheriff's department, the probate court and the county commissioners. He reported that the County Commissioners had studied space and need for Welfare Office that is easily available; by law Probate Court must be held in Claremont a certain number of times each year; the Sheriff's Department does as much in Claremont as in Newport. A central location is needed and believes that the so-called Stone property is the best available. Located at the corner of Breck Avenue and Broad Street, the lot is 140' by 180' with asking price of \$75,000.00 but will sell for \$71,000. allowing \$4,000 for any needed changes such as storm windows. House is completely insulated and heat cost last year was \$2,058.00 and water was \$137.00. Questioned as to case load of welfare, Mr. Woodhull checked and

reported they are handling 18 grocery bills and 10 rent bills per week and see at least ten people every day - length of each interview depends upon problem.

Questioned about cost to install barrier free entrance and other requirements to meet handicapped law; also has the fire marshall checked as to requirements to meet safety codes. No information available.

When asked, Mr. Woodhull said the sheriff needs 1 ½ rooms, the county commissioners need one room and probate court needs one room.

When asked about other possible properties, Mr. Nahil reported on others they had checked but none were satisfactory.

Mrs. Cutting reported she had talked with Mr. Saucier in regard to any available property and he said there is a possibility of selling or renting the property at 45 Mulberry Street. Mr. Nahil was asked, if possible, to check further into this matter.

On motion by LeBrun, who voted in the affirmative on March 27th, and seconded by Sim Gray, it was voted 8 - 1 to reconsider purchasing the so-called Stone property. Cutting voting in opposition.

On motion by Townsend, seconded by Spanos, it was voted 8 - 1 to hold a properly warned public hearing for the purpose of considering appropriating revenue sharing funds to acquire property for county use. Cutting voted in opposition.

On motion by Williamson, seconded by Spanos, it was voted that the Commissioners bring in to the hearing on acquiring of a building in Claremont, estimated costs needed to remodel said building for its proposed uses, including those necessary to meet state and federal regulations.

Mr. Wiggins asked the commissioners to properly warn the public and newspapers and the delegation with letters the proper number of days required and would try to arrange the meeting on a Monday afternoon.

On motion by Townsend, seconded by Gray, it was unanimously voted that the delegation go into executive session for discussion of personnel matters.

Executive meeting was called to order and Mr. Ray Freeman was asked to explain the origin of the office of County Engineer. The delegation felt this was public information and reopened the meeting to the public.

Mr. Freeman gave a resume of the origin of the County Engineer position. He explained the engineer was employed by the 5 District Soil Conservation Supervisors, and is supervised by them.

Mr. Geil spoke of the character change in the job since the original planning. Position works with many things from road work to solid waste. There is confusion as to whether work is to be for individuals or for communities. He felt there is need for clarification of his position and he believes there has been a general misunderstanding and lack of communication at all levels within the county.

Susan Lawrence of Unity, Alston Barrett of Acworth, members of the County Review Board, spoke in favor of the need of County Engineer Geil. Mr. Abraham Hunter representing the selectmen of Lempster spoke in favor of the need of County Engineer Geil.

Lawrence said the job has expanded and is different than originally set up; the delegation should take a stronger look at the position as well as the office space.

On motion by Townsend, seconded by Domini, it was voted to go into executive session to discuss personnel.

EXECUTIVE SESSION WAS HELD.

The delegation reconvened with the public in attendance and on motion by Spanos, seconded by Townsend, it was unanimously voted that the chairman appoint a committee of three persons to bring in a plan at the proposed meeting outlining to whom the county engineer should be responsible and to propose suitable job qualifications for said position.

On motion by Spanos, seconded by Townsend, it was unanimously voted that the supervisors be instructed to pay the County Engineer for services rendered since his last pay and to continue his services as County Engineer under the County Commissioners until further notice from the delegation.

Appointed by Chairman Wiggins to serve on the committee to report on the County Engineer position were Stanley Williamson, Donald LeBrun and Frederick Domini. Domini declined and Sim Gray was appointed.

Meeting adjourned at 4:45 p.m.

Mable G. Cutting, Clerk

May 7, 1979

Executive Session - May 7, 1979

Attending were Chairman George Wiggins, Harry Spanos, Stanley Williamson, Adolph Burrows, Frederick Domini, Sim Gray, Sara Townsend, Donald LeBrun and Mable Cutting.

Discussion was held in regard to County Engineer Geil.

After much discussion it was agreed that there had been misunderstandings and lack of communications.

It was suggested by Spanos that a committee of three be appointed to bring in a plan at a meeting outlining to whom the engineer should be responsible and to prepare suitable job specifications for the position and that the supervisors be instructed to pay the County Engineer for services rendered since his last pay and to continue his services as County Engineer under the County Commissioners until further notice from the delegation.

Executive session adjourned.

Mable G. Cutting, Clerk

May 21, 1979

Members of the Sullivan County Delegation met in the Newport Savings Bank Building May 21st at 2:00 P.M. Due to lack of a quorum, the meeting could not be called until the late arrival of several members.

Chairman George Wiggins called the meeting to order at 3:10 P.M. with delegation members Stanley Williamson, Harry Spanos, Frederick Domini, Donald LeBrun, Adolph Burrows, David Campbell, Frank D'Amante, and Mable Cutting present. Also present were County Commissioners Remington Woodhull, Dana Olden and Sam Nahil. Others attending were Raymond Freeman, Raymond Denault, Leon Geil, Alston W. Barrett and members of the press and radio.

Mr. Woodhull presented the position of the county Commissioners in regard to purchasing the so-called Stone Property at the corner of Breck Avenue and Broad Street in Claremont. He stated that "this is the only place that will be acceptable at this time to the County Commissioners."

The property is 140' by 180' and there is room for the County Commissioners, the County Welfare Department, the Sheriff's Department and the Probate Court, and room for any additional services that the county would want to look into. The property was offered by Mr. Stone for \$75,000 but can be purchased for \$71,000. It is insulated but needs combination windows. The Commissioners plan on using the \$4,000.00 saved on purchase price to purchase thirty-one (31) storm windows for \$1,000, chairs and furniture for \$700.00 and a contingency fund of \$1,000.00. The yearly expenses to operate will need a part time janitor for \$3,000.00; electricity, \$700.00; fuel \$3,000.00 for a total of \$6,700.00. For 1979 one half of the year is gone so the cost for operation will be \$3,350.00 and there remains \$2,800.00 that is allocated in the budget so only \$550.00 additional money for operation for the balance of the year is needed. This \$550.00 plus \$2,700.00 needed for furniture, windows, etc. totals \$3,250.00 above the purchase price of \$71,000 which takes care of the difference of the asking price of \$74,000 and the \$71,000 which they will accept.

When questioned, Woodhull stated that no other renovations are needed. The first floor will take care of the sheriff, the front room for the Probate Court, and one room for the County Commissioners and the Welfare department. There are three other apartments. Mr. Nahil reported the insurance is \$157.00 on a valuation of \$45,000. When questioned as to the reason for insurance for \$45,000 and the purchase price is \$71,000.00 he said the land alone is worth fifty thousand.

Spanos questioned whether Federal Revenue Sharing Funds could be used for operational costs including janitor services, fuel, and electricity. Woodhull said they have been using it for paying for nurses.

Williamson asked for expenses for making a public building available to the handicapped and was told it would only take a little ramp and would not be expensive. Williamson also asked what is needed to make second floor offices available to the handicapped and Mr. Woodhull did not know.

Williamson further questioned as to figures from the fire marshal or the fire department. Woodhull said he had not seen the fire marshal or the fire department. Williamson spoke of concern of public building of not meeting fire safety codes.

Campbell spoke of his concern of resale of this building as the market is limited and may have a problem selling in two or three years.

Cutting asked if apartments were rented, will the county have to pay taxes. Woodhull agreed that taxes will have to be paid on that part which is rented but if income not enough to cover expenses, the apartments will not be rented.

Nahil reported he had looked at property at 45 Mulberry Street but it was nothing that the county could use. It is an eight room house with four rooms on the first floor and four rooms on the second floor. It has oil heat, hot air, and it cost \$1,100 to heat last year. It is assessed for \$28,000 and will sell for \$50,000. The owner, Mr. Saucier, will black top a parking area of 40' x 30' to be included in the purchase price.

SPANOS MOVED, SECONDED BY WILLIAMSON THAT THE DELEGATION AUTHORIZE THE SULLIVAN COUNTY COMMISSIONERS TO PURCHASE, RENOVATE, AND EQUIP THE STONE HOMESTEAD FOR COUNTY PURPOSES FOR AN AMOUNT NOT TO EXCEED \$74,000.00.

Williamson offered an amendment, seconded by Campbell, that the amount of \$70,000.00 be substituted for \$74,000.00. On roll call vote, motion was defeated, 6 - 3. Voting in affirmative Williamson, Campbell, Cutting.

Campbell offered an amendment, seconded by Williamson, **THAT THE PURCHASE PRICE NOT TO EXCEED \$71,000.** On roll call vote, motion was adopted, 5 - 4. Voting in the affirmative were Williamson, LeBrun, Campbell, D'Amante and Cutting.

MOTION AS AMENDED - THE DELEGATION AUTHORIZE THE SULLIVAN COUNTY COMMISSIONERS TO PURCHASE, RENOVATE, AND EQUIP THE STONE HOMESTEAD FOR COUNTY PURPOSES FOR AN AMOUNT NOT TO EXCEED \$74,000.00 AND THE PRICE NOT TO EXCEED \$71,000.00. Voted in the affirmative 8 - 1, with Cutting in the negative.

Campbell stated this is a short range solution and did not want the delegation to forget long range plans.

Woodhull spoke about future court house plans, Probate Court, Register of Deeds, Superior Court and County Commissioners bookkeeping system. Probate Judge says that his vault is not big enough for expansion; upstairs in the Register of Deeds, the vault is too small. The way the building is built there is no way for expansion. Through Judge Johnson, the Commissioners and some others, the Commissioners have asked Fleck and Lewis to draw up some plans for addition to the Court House. It would go north in back of the buildings on Main Street and would give plenty of office space for the Register of Deeds and the Probate needs. The Commissioners have preliminary plans and wanted to know if the delegation would like to have them go any further with these plans and if so, the delegation should move quickly because services of those two offices cannot be expanded. There is no room for a county bookkeeping machine which is needed. If Probate and Register of Deeds moved into a new building, the Commissioners office could move into that building. Mr. Woodhull stated, "I have always thought the County should have a single central place in some place between Newport and Claremont but I have changed my mind." It has been too expensive in other places.

Wiggins asked what happened to Phase II. Woodhull said plans have been drawn which are much better. The Commissioners have an option on the Sunapee Street building for either \$43,000 or \$45,000 and would have to have eminent domain proceedings to get a piece of property on Main Street.

Domini asked Woodhull about his change in his decision to support a central location and Woodhull said he had changed his mind.

Williamson spoke of past changes and proposed changes and suggested that before anything more is done the delegation should look at the long range picture, take a twenty year view instead of a piece meal thing and then do some voting.

Cutting asked for motion for spending revenue sharing funds.

Motion by SPANOS, SECONDED BY D'AMANTE AND ON ROLL CALL VOTE OF 8 - 1, IT WAS VOTED THAT THE DELEGATION APPROPRIATE SAID SUMS REQUIRED TO PURCHASE, RENOVATE AND EQUIP SAID STONE PROPERTY AND UTILIZE FEDERAL REVENUE SHARING FUNDS FOR SAID PURPOSE. Cutting votting in the negatve.

Chairman Wiggins called for a report of the committee appointed to look into the County Engineer position. No written report presented. Committee chairman Williamson reported the committee has not changed their views in problems of communications. The simplest solution would be that there be one head instead of two. In 1973 at the annual meeting a motion was made that \$17,990 be appropriated for the County Environmental Engineer and not for District Environmental Engineer. Reports of county meetings do not reflect the debate held, but from various reports and letters available from the Soil Conservation District it does show that an Environmental Engineer Review Council was set up with mutual agreement. In the chart adopted April 6, 1973, it shows that the Engineer Review Council was over the Board of Supervisors. This lends credance to the fact that the County did not intend when they gave those sums that they be a gift to the Soil Conservation and the county would have no say.

The County Review Council includes one member from each town and/or city, one member from the County Delegation (appointed by the chairman) and one District Supervisor (appointed by the chairman.)

This shows there was a dual relationship set up initially and the county did intend to keep its fingers in this. Furthermore there is correspondence through the years and also motions and actions by the Review Council which show there was joint action by that group and the Soil Conservation in their recommendations on the budget. Existing Soil Conservation Supervisors who were not on the original Soil Conservation Supervisors are taking a different position than was originally intended by the county who set this up. Perhaps the county should eliminate this dual head situation and get back to one head controlling the body - namely the County Engineer. Action should be taken today to clarify that situation. Have had meeting with the Review Council and have approved the tentative situation but cannot go farther on suggestions made until we know whether this is going to be separated. If we (the committee) know the delegation is going to set up a County Engineer as opposed to a District Engineer, then a motion will be offered.

Motion made by Spanos and seconded by Burrows THAT THE DELEGATION RESCIND THE ACTION TAKEN AT THE ANNUAL MEETING OF MARCH 9, 1973 WHEREBY IT ESTABLISHED A COUNTY ENVIRONMENTAL ENGINEER WITH SUPERVISION AND FUNDING THROUGH MUTUAL ARRANGEMENT WITH THE SULLIVAN COUNTY CONSERVATION DISTRICT, AND IN LIEU THEREOF ESTABLISH THE POSITION OF COUNTY ENGINEER UNDER THE JURISDICTION OF THE COUNTY COMMISSIONERS, SAID ACTION TO BE CONSIDERED AN AMENDMENT OF THE 1979 BUDGET AND TO TAKE EFFECT ON JUNE 1, 1979.

Discussion on motion.

Williamson said this motion would leave this as a straight county job. Started in a dual relationship as stated in the minutes of the Joint Meeting between the Sullivan County Conservation District Board of Supervisors and the Executive Committee of the Sullivan County Delegation, Friday, April 6, 1973.

Mr. Raymond Freeman stated that on behalf of the Board of Supervisors that they deeply regretted that what appears to be some confrontation is occurring. He is sure that the Board of Supervisors has always tried to serve the best interests of all the people of the county and they are certain the delegation had the same thing in mind. When the position was provided by the delegation, the Soil Conservation District felt they had control of the position and thought so for some six years until Mr. Geil left a memo on the desk of the clerk which stated, "At a meeting with the County Commissioners Wednesday, April 18, 1979, it was decided that in order to properly fulfill my responsibilities to the communities within Sullivan County, it would be best for me to be working directly for the Commissioners. This is especially true now with the direct relationship between the County and others on the Solid Waste Study. Therefore, effective Friday April 20, 1979, I will be working out of the house and will no longer be working out of the District Office. It was also suggested that equipment purchased by Sullivan County for the Engineering position be kept with the position. Therefore, the equipment has been placed with the County Commissioners. Please have all calls, mail and requests forwarded to the above noted address and phone calls to 542-5851. Thank you for your cooperation in this regard."

There was no previous discussion. He removed certain items, equipment and records and transferred them to his home. The Soil Conservation District Supervisors called Mr. Geil's attention to the fact that since he had abandoned his position they believed he should resign. He did not. The Soil Conservation District Supervisors had no alternative but to terminate his services, which they did and wanted him to return to the office various items that he had taken and to pick up his terminal check. A letter was sent to him to this effect. Mr. Geil has not done this at this time. That is where the matter stands.

Wiggins asked Woodhull if he had discussed this matter with Geil before these actions were taken. Woodhull said the Commissioners had talked with Geil at one of their weekly meetings and Geil told them he was under stress in the office. The County Commissioners realize they have nothing to do with this position and have no authority in his employment.

Freeman said he felt there was misunderstanding about the origin of the position, and how it was to be carried out. The Soil Conservation District understood that the Advisory Committee was an overview committee composed of representatives of all the towns, to meet quarterly, reveal progress, determine its time and effort to be fairly distributed over the entire county, and in general oversee it in that particular way. They had no responsibility beyond that. They confer with the Soil Conservation District telling the District what they (the Advisory Committee) feel is wrong and ask that it be corrected.

Freeman said that he did not think that they met regularly but there are minutes of many meetings which were called by the Advisory Committee.

D'Amante moved, seconded by Campbell and on roll call, IT WAS VOTED UNANIMOUSLY TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL.

MEETING RECONVENED.

A ROLL CALL VOTE WAS TAKEN ON THE PREVIOUS MOTION BY SPANOS, WHICH HAD BEEN SECONDED BY BURROWS AND IT WAS A UNANIMOUS VOTE.

On motion by LeBrun, seconded by Spanos, and on roll call vote, IT WAS VOTED UNANIMOUSLY THAT THE COUNTY COMMISSIONERS BE AUTHORIZED TO HIRE A COUNTY ENGINEER EFFECTIVE JUNE 1, 1979 AND PAY FOR THE SERVICES, NECESSARY SECRETARY HELP AND SUPPLIES AND EQUIPMENT IN ACCORDANCE WITH THE SCHEDULE ESTABLISHED IN THE 1979 BUDGET, AND FURTHERMORE BE AUTHORIZED TO MAKE THE NECESSARY ARRANGEMENTS AND AGREEMENTS WITH THE SULLIVAN COUNTY CONSERVATION DISTRICT TO EFFECT THE CHANGEOVER IN POSITION OF THE FORMER ENVIRONMENTAL ENGINEER, INCLUDING THE RETURN OF FUNDS NOT USED BY THE LATTER GROUP DURING THEIR FORMER RELATIONSHIP WITH THE COUNTY.

On motion by Williamson, seconded by Spanos, and on roll call vote, IT WAS VOTED UNANIMOUSLY THAT AN ENGINEER REVIEW COUNCIL BE ESTABLISHED AS OF JUNE 1, 1979 COMPOSED OF THE SAME REPRESENTATION AND IN THE SAME MANNER AS THE PRESENT ENVIRONMENTAL ENGINEER REVIEW COUNCIL, AND THAT SAID NEW REVIEW COUNCIL REPORT AT LEAST QUARTERLY TO THE COMMISSIONERS AND THE EXECUTIVE COMMITTEE OF THE DELEGATION.

Spanos stated that the delegation was emphatic that the current Environmental Engineer be paid from the time he left the environment of the Soil Conservation and conducted his work from his own home. That this policy be carried out. The Soil Conservation had not carried out the desire of the delegation.

Williamson asked if any money could be paid to Mr. Geil until this matter (past due wages and expenses) is straightened out. Mr. Freeman questioned the expense of the District Secretary who had done work for Mr. Geil. Mr. Williamson said this should be clarified.

On motion by Williamson, seconded by Campbell, and on unanimous roll call vote, IT WAS VOTED THAT THE COMMISSIONERS BE AUTHORIZED TO ADVANCE TO LEON GEIL THE SUM OF \$600.00 TOWARDS PAST SALARY AND \$150.00 TOWARDS PAST EXPENSES, BOTH SUMS TO BE CHARGED AGAINST SUMS APPROPRIATED FOR THE DISTRICT ENVIRONMENTAL ENGINEER.

Meeting adjourned at 5:08 P.M.

Mable G. Cutting, Clerk

(Tapes of entire May 21st meeting are in the possession of the Clerk of the Delegation.)

MAY 21 - EXECUTIVE SESSION

The question was asked as to whether the engineer should be under the Commissioners. LeBrun explained the proposed motions and read the three that will be proposed so the delegation would understand the proposed procedure.

These were acceptable to the delegation and will be presented and voted upon in the regular session.

The County Commissioners were asked to meet with the delegation. Mr. Nahil and Mr. Olden had left so Mr. Woodhull met with the delegation. Woodhull was asked how the commissioners felt about keeping Mr. Geil on as County Engineer. Mr. Woodhull said for himself that he would agree to keep Mr. Geil on until proven otherwise, but he could not speak for the other commissioners. Mr. Woodhull read from a letter from the Review Council urging the County Commissioners to appoint Mr. Geil as County Engineer.

There was no further discussion and the executive meeting was adjourned and the regular meeting was reconvened.

Mable G. Cutting, Clerk

A meeting of the Committee for the investigation of the County jail met Monday, July 2nd at 10 o'clock in the recreational building at the Sullivan County home to consider the report of the hearing held in regard to the Sullivan County jail.

Present were Chairman Frank Domini, members Donald LeBrun, Sara Townsend, Sim Gray, George Wiggins; and clerk, Mable Cutting.

Meeting was called to order by chairman Domini at 10:20 a.m.

Mr. LeBrun moved, seconded by Mr. Gray and the committee voted to accept the transcript of the hearing held April 30, 1979.

On motion by Mrs. Townsend, seconded by Mr. Wiggins, the committee voted to go into executive session to discuss personnel.

Regular meeting reconvened. On motion by Mrs. Townsend, seconded by Mr. LeBrun it was voted THAT THE COMMITTEE RECOMMEND TO THE DELEGATION THAT THE ADMINISTRATION OF THE TWO FACILITIES BE SEPARATED ACCORDING TO RSA 28.11.

On motion by Mrs. Townsend, seconded by Mr. LeBrun, it was voted that COPIES OF AN OPERATIONS MANUAL FOR THE SULLIVAN COUNTY CORRECTIONAL FACILITIES PREPARED BY LANRIC HYLAND BE MADE AVAILABLE TO THE COMMITTEE AND THE COMMITTEE COME IN WITH ANY RECOMMENDATIONS IN WRITING DEPENDING ON THE HYLAND REPORT.

Mrs. Townsend questioned whether personnel policies have been established at the County level.

Mrs. Townsend to obtain copies of Hyland report to be made available for study before the next meeting. Mr. Domini to obtain copies of present Personnel Policies from Mr. Ahern.

Mr. Hyland, from Walpole, joined the meeting and was questioned about the report. He stated he had been employed at the Sullivan County Correctional Facility as Correctional Officer and had served as a Control Center Operator. He had volunteered to write up a Manual and was given one week's released time, with pay, from duties as C.C.O. to compile it.

He resigned from his position the latter part of May, 1979.

Meeting adjourned.

Mable G. Cutting, Clerk

Executive session of the Committee for the investigation of the County Jail held July 2nd at 10 o'clock at the Sullivan County Home Recreational building.

Mr. Domini presented an Operations Manual for the Sullivan County Correctional Facility as prepared by Mr. Lanric Hyland. As there was very little information as to his qualifications and the reason for the presentation at this time, the committee decided to return to regular session and meet with Mr. Hyland. As only one copy of the report is available, it was decided that the report be studied before any decision is made.

Returned to regular session.

Mable G. Cutting, Clerk

A meeting of the Sullivan County Finance Committee was held July 19, 1979 at the new County Building at 221 Broad St., Claremont, N.H.

Present: Chairman Donald LeBrun, members Sim Gray, Sky Lucas, David Campbell, and Frank Domini; Ex-officio members George Wiggins and Mable Cutting; County Commissioners Remington Woodhull and Dana Olden, and County Home Administrator Omer Ahern.

Meeting was called to order at 1:30 P.M. by Chairman LeBrun.

Chairman LeBrun read a letter from the County Commissioners stating that the Governor's Commission on Crime and Delinquency was approving a grant for the county to build a secure room for a visiting area in the jail facility, so visitors can visit with attorneys, relatives and friends.

Mr. Ahern presented the proposed plans for renovations of one room at the present jail and the installation of one entrance door to meet recommendations of state agencies.

The County Commissioners explained this has been considered and worked on since January, 1979, and several proposals had been considered. This one meets with the approval of L.E.A.A. The total cost to be \$18,000 with \$13,000 provided by the Federal Government and \$5,000 from the County.

On motion by Mr. Campbell, seconded by Mr. Domini, it was voted unanimously THAT THE FINANCE COMMITTEE AUTHORIZE THE EXPENDITURE, NOT TO EXCEED \$5,000.00, FROM THE COUNTY GENERAL FUNDS IN CONJUNCTION WITH \$13,000.00 FEDERAL FUNDS TO BUILD A SECURE ROOM FOR A VISITING AREA IN THE JAIL FACILITY. SUCH EXPENDITURE BE DEPENDENT ON THE LOWEST BID OBTAINED FOR THE JOB.

The Commissioners agreed it would be put out to bids.

Meeting adjourned at 2:20 p.m.

Mable G. Cutting, Clerk

July 30, 1979

Chairman Domini had to leave before the meeting.

Meeting opened at 10:25 A.M. by acting Chairman Townsend.

Townsend, Gray and LeBrun were present.

Motion made by LeBrun and seconded by Gray that the administration of the Jail be separated from that of the Hospital and Farm. Passed.

Motion made by Townsend and seconded by LeBrun that the County Attorney and the Commissioners go over the proposed jail manual and report their findings to the Delegation. Passed.

Motion made that the Chairman of the Delegation call a meeting of the entire Delegation prior to the end of August to hear our report, and the report of the County Attorney and the Commissioners. Passed. (Motion made by Townsend and seconded by Gray.)

Meeting adjourned at 10:36 A.M.

/s/ Donald H. LeBrun, Acting Clerk

cc: Chairman of Committee Domini
Chairman of County Delegation Wiggins
County Attorney, Hon. E.J. Tenney
County Commissioners

A meeting of the Sullivan County Delegation was held August 30, 1979 at the County Building, 221 Broad Street, Claremont, N.H. with Representatives George Wiggins, Roma Spaulding, Donald LeBrun, Sim Gray, Adolph Burrows, Walter Palmer, Stanley Williamson, David Campbell and Mable Cutting present. Keven Landrigan of the Eagle Times was also present.

Meeting called to order at 10:30 A.M. by Chairman Wiggins.

As the chairman of the Jail Committee, Frederick Domini, was not present, no report was presented. Mr. Williamson wishes to have the delegation take action on a report on the Regional Solid Waste Incineration Heat Recovery Project but because it had not been listed in the agenda, no action could be taken.

Meeting adjourned at 11:00 A.M.

Mable G. Cutting, Clerk

A meeting of the Sullivan County Delegation was held September 14, 1979 at the County Building, 221 Broad Street with Representatives George Wiggins, Donald LeBrun, Frederick Domini, Walter Palmer, Roma Spaulding, Mable Cutting, Stanley Williamson, Frank D'Amante and Sim Gray present. County Commissioners Remington Woodhull and Dana Olden; and County Farm Administrator Omer Ahern were also present. Kevin Landrigan of the Eagle Times and Georgia Croft of the Valley News were present.

Meeting called to order at 10:30 A.M. by Chairman Wiggins. Mr. Domini gave a brief report of the Jail committee and recommended that the administration of the County Farm and the House of Correction be separated.

Mr. Ahern spoke in regard to the operation of the County Farm and the House of Correction. He reports to the County Commissioners so they are kept abreast of what is happening. Rules and regulations have been adopted for the Jail and have been effective. Superintendent's responsibilities have grown in the 20 years he has been at the Farm. He is the sole superintendent of all the facilities. He cannot resign from one or the other unless proper legislation is enacted. It is difficult to find adequate staff for the jail because of the size of the facilities and the salary. Prior to the construction of the new jail, Mr. Ahern talked with the county commissioners and the sheriff saying that maybe that was the time to make a change. But no change was made. On motion by D'Amante and seconded by Gray, IT WAS VOTED THAT WE ACCEPT THE PRELIMINARY REPORT AND PLACE IT ON FILE FOR FURTHER CONSIDERATION BY THE COUNTY COMMISSIONERS AND MR. AHERN. All voting in the affirmative except Mr. Domini who abstained.

On motion by Cutting, seconded by Williamson, IT WAS VOTED THAT MR. AHERN AND THE COUNTY COMMISSIONERS CONTACT THE JAIL COMMITTEE FOR FURTHER STUDY AND REPORT BACK TO THE DELEGATION. All voting in the affirmative except Mr. Domini who abstained.

Mr. Williamson briefly reported for the building committee and said they have reviewed the study of 5 years ago and are looking at the total needs of the county, and the space required.

Mr. Woodhull asked for future cooperation between committees and the County Commissioners.

Mr. Woodhull spoke of the personnel needed and the extended costs for any possible future changes.

Mr. Woodhull and Mr. Ahern reported on action that has been taken to conserve energy.

Mr. Woodhull and Mr. Wiggins spoke of unanticipated increase in costs since the budget was accepted. The Welfare costs and the Superior Court Costs have increased.

Mr. Williamson reported on the so-called Solid Waste project and ON HIS MOTION, SECONDED BY GRAY, IT WAS VOTED UNANIMOUSLY THAT THE CHAIRMAN, MR. WIGGINS, AND THE MEMBERS APPOINTED AS REPRESENTATIVES TO THE REGIONAL SOLID WASTE INCINERATION/HEAT RECOVERY PROJECT (WILLIAMSON AND LEBRUN) BE AUTHORIZED TO ACT IN BEHALF OF THE DELEGATION ON THE SIGNING OF AGREEMENTS WITH THE CITY OF CLAREMONT FOR THE IMPLEMENTATION OF PHASE II OF THE PROJECT.

On motion by Williamson, seconded by LeBrun, IT WAS VOTED UNANIMOUSLY THAT LEON GEIL, COUNTY ENGINEER, BE AUTHORIZED TO ACT AS THE REPRESENTATIVE OF THE COUNTY ON THE PROJECT MANAGEMENT TEAM OF PHASE II OF THE REGIONAL SOLID WASTE INCINERATOR/HEAT RECOVERY PROJECT.

Meeting adjourned at 11:35 A.M.

Mable G. Cutting, Clerk

November 21, 1979

The Sullivan County Delegation met on November 21, 1979 at the Newport Opera House, Newport, N.H. with Representatives George Wiggins, Robert Brodeur, Frederick Domini, Donald LeBrun, Roma Spaulding, Sim Gray, Mable Cutting, Stanley Williamson, Edmund Belak and County Commissioners Remington Woodhull and Dana Olden present. Also present were representatives from several county organizations and members of the public.

Meeting was called to order at 1:37 p.m. by Chairman Wiggins who presented the proposed Sullivan County Budget for 1980 and he and the County Commissioners answered questions from those in attendance.

It is recommended in the budget to allocate \$83,036.00 of Revenue Sharing Funds, now on hand, to account #4190.56, Intermediate Nursing Care for the 1980 budget.

Meeting adjourned at 3:00 P.M.

Mable G. Cutting, Secretary

COMMISSIONERS REPORT

To The Citizens of Sullivan County:

In accordance with the laws of the State of New Hampshire, the Commissioners of Sullivan County herewith submit their annual report for the year 1979:

During the year 1979 Sullivan County continued its traditions of providing services of the highest caliber to our citizens.

Our administration was successful because of the excellent cooperation from members of the Delegation, Department Heads and dedicated employees. Consideration of the taxpayer was foremost in everybody's mind.

We hope that you will read the reports of each responsible official for details of operations from their individual departments.

It was a year that put extreme pressure on our budgets in every department; heat, food, salaries, insurance, supplies, health care, land development, etc. We hope 1980 will not be a 13% inflationary expansion year.

The main purpose of County government is service to its citizens. This is true, whether the service is in the Register of Deeds, Probate, Nursing Hospital, Welfare, Foster Home Care, Superior Court, Jail or Sheriff's Dept. The budget is increased or decreased as the public needs for these services are demanded, and inflation is taken into consideration.

Studying budgets of other government operations, giving like services, proves to us that Sullivan County is operated generously for its citizens, and the overall cost is conservatively controlled.

Again, thanks to all for excellent cooperation.

Remington B. Woodhull, Chairman
Sam J. Nahil, Clerk
Dana E. Olden, Vice-Chairman

SULLIVAN COUNTY SHERIFF'S DEPARTMENT

It is now time to submit an Annual Report under New Hampshire Revised Statutes.

The 1980 Budget for the Sullivan County Sheriff's Department reflects the effect of inflation and the increased work load. Six new items have been added to our budget. These are items that are fixed, and over which we have no control, in the total amount of \$9,905.00.

It is my feeling that the Superior Court Bailiffs and meals for the Jurors should be taken from the Sheriff's Budget and placed more appropriately into the Court Budget. The Court is closer to those related expenses than the Sheriff. Also, the Court has the control of the Bailiffs — not the Sheriff.

At this time, I would like to express my gratitude toward all Local, County, and State agencies with whom I have had the pleasure of working these past twelve years. This will be my final report, since I will be retiring this year. I would like to thank the people of Sullivan County for their faith in me while I've been Sheriff.

John W. McCusker, Sheriff

COUNTY ATTORNEY'S REPORT

December 31, 1979

In accordance with the Revised Statutes Annotated for the State of New Hampshire, I submit my report as County Attorney for the year, 1979.

Again, this year, the number of criminal matters handled by my office increased over the previous year.

The 1979 Fall Term of Superior Court was the longest I have experienced in nine years as County Attorney and was usually in session from 9 A.M. each day, five days a week, until 5 P.M. and occasionally to 6 P.M. In addition, a Special Session of the Grand Jury was held in June, plus the Superior Court met in Special Session for at least one, sometimes two, days each month from the time the Winter Term adjourned until the Fall Term convened. July was the only month in which there was not a Special Session.

Nearly every person sentenced to State Prison, now, requests a sentence review and if they are unsuccessful with that ploy, they then petition for a sentence reduction. I must appear at each of those hearings.

With the Supreme Court ruling as to "speedy trials" the Court must convene more often or the criminal defendant will move that the criminal complaint, or indictment, against him be dismissed for lack of "speedy trial". All of these safeguards of the "criminals rights" are expensive to the law abiding taxpayer who not only must pay for the extra sessions of court but, in most cases, pay for the criminal's attorney.

In 1979, I devoted at least 1200 hours to County Attorney matters, either in my office or in the courtroom. In addition, the number of Reciprocal Support petitions increases each year which entails more paper work and time, but such procedure is necessary to recover, hopefully, some of the funds the welfare department pays out to women whose spouses have left without providing support for any dependent children.

I have prosecuted several women in Superior Court who have received welfare benefits illegally and will continue to prosecute any such illegal activity even to the point of having had one violator sentenced to jail for such an offense.

Drug offenses in the county are on the increase and anyone who believes we do not have a drug problem is looking through rose colored glasses.

I have enjoyed the complete cooperation from the law enforcement officers in this county and with the Attorney General's office in Concord as I have since first assuming the office of County Attorney, January 1, 1971.

Edward J. Tenney, II
Sullivan County Attorney

SUPERINTENDENT'S REPORT

To the Honorable Board of County Commissioners:

As we approach the eighties it is appropriate to reflect on the major achievements of the seventies at the county institution. The nursing home has doubled in capacity and we have entered into an agreement with the federal agencies to provide long term care for the elderly. It has been a very trying experience in complying with all the rules and regulations of the medicare and medicaid programs.

We have also seen changes in the field of corrections with a building program providing a modern and updated jail and house of correction with a capacity of fifty (50) inmates.

Farm programs have kept pace with the times. The dairy herd production is up and receipts are better than anticipated. A hundred acres of silage corn for feed has been raised which will help to cut down on the cost of grain over the coming months.

The seventies have proven to be a period of increased service for the residents of Sullivan County by the county institution.

This past year, as has been true in other years, the nursing home has been filled to capacity - our income has been good and our expenses are in keeping with our budget. Dr. MacDonald, our medical director, resigned on June 30th and we were fortunate to obtain the services of the Associates in Medicine to provide medical coverage. Our Director of Nursing Services, Mrs. Elizabeth Mettler, resigned in October. Mrs. Jean Egbert has been appointed acting director and has been assisted by Mrs. Joan Spahr. We still have a long waiting list - many of the applicants have remained at the general hospitals and others have been placed outside the county. There is a real need for nursing home beds in Sullivan County.

The House of Correction and Jail are meeting the needs of the county. Mr. Larry Wood has been appointed Correctional Supervisor. We have been employing female correctional officers which has been very helpful especially when female inmates are being held at the facility.

Fitz, Vogt, & Associates, a food service company, was hired during this past year to provide complete food service to the institution and it is working out very well. A dietitian is available and is responsible for all the special diets, etc.

Reverend Tom Colley has been named chaplain to replace Reverend George A. Barrus, who resigned. We want to express our thanks and appreciation to Rev. Barrus for his many years of dedicated and loyal service to the residents of the facility. He still visits his many friends and they look forward to seeing him. We want to thank our Catholic Chaplain for providing the residents with religious services and the other members of the Clergy for their visits.

We want to take this opportunity to thank the County Commissioners for their understanding and continuous support and all the other county officials for their cooperation and assistance. It is through the efforts and dedication of all the county home employees that so much has been accomplished this year and we want to express our thanks and appreciation to them.

It would be impossible to list the many volunteers, clubs, organizations, etc. who were so generous in giving their time, gifts, etc. We want to thank them all for the many contributions they have made not only this past year but for all the years they have given their support. Their generosity is greatly appreciated.

Omer C. Ahern, Superintendent
Rosa C. Ahern, Matron

REPORT OF THE PROTESTANT CHAPLAIN

I accepted the chaplaincy of the Sullivan County Home beginning October 1, 1979. This report covers those last three months of the year.

In the fine tradition of my predecessor, Rev. George A. Barrus, I have continued weekly Protestant worship services. On most weeks, I visit the patients on the floor prior to the worship services. Devotional material is distributed weekly to the residents. I have also attended two or so other activities as chaplain at other times during the week.

Special services for Thanksgiving and Christmas included other clergymen from the area. Special music was also provided at these services.

There are other protestant ministers who continue to carry on a ministry at the home. Rev. George Kraft, of the First Baptist, Rev. Walter Dryer of Calvary Baptist, and Rev. Howard Hale hold services once a month. I have spoken to these people and appreciate their involvement in the religious life of the home.

Joseph and Dorothy Johnson, long time assistants to Rev. Barrus, also hold weekly services on Saturday evening. This serves as a continuation of the ministry of Rev. Barrus. Mr. Johnson has contacted me and has agreed to continue.

I have had some involvement at the house of correction. I have spoken to Mr. Larry Woods and have indicated to him interest in beginning a group session with the inmates. Mr. Woods was very cooperative and helpful.

The staff, headed by Mrs. T. Smith, have been most helpful in organizing and maintaining the weekly worship services.

Unfortunately, as I write this report, I must resign as Chaplain. I have accepted a call to serve Trinity Lutheran Church, Vernon, Connecticut. My duties begin there February 15th.

I plan to continue as chaplain through January 31, 1980.

Rev. Thomas Newell Colley

REPORT OF THE CATHOLIC CHAPLAIN Sullivan County Home

The ministry of lay members and priests of St. Mary's to the Sullivan County Home were as follows:

1. Monthly Mass on the last Monday of the month.
2. Communions once a month by the priests of St. Mary's.
3. Communions twice a month by two lay ministers of the Eucharist — Mr. Albert Graham and Sr. Helen Driscoll (Sister of Mercy). Therefore, each patient is visited at least three times per month for their religious needs.
4. Frequent emergency calls, day or night as needed by ailing patients.
5. Members of Ct. Virgil H. Barber - Catholic Daughters of the Americas come monthly to help prepare patients for Mass.
6. Fr. Stanley Piwowar of St. Joseph's parish in Claremont has also made visits as well as Fr. Robert Carty of St. Patrick's in Newport, and Fr. Robert Densmore of St. Catherine's in Charlestown.

Fr. Marius Bordenave, Fr. Gerard Dauphinais and Deacon Raymond Potvin assist me in this ministry.

We continue to admire the devotion of the staff as they dedicate themselves to the task of meeting the needs of the guests. It is always an uplifting experience.

Rev. Hector O. LaMontagne, Pastor

MEDICAL DIRECTORY REPORT

December 31, 1979

During 1979 there were several major personnel changes at the Sullivan County Nursing Home and Correctional Facility. Dr's Miyara, Russo, & Hutchins became the Medical Directors in July 1979 following Dr. MacDonald's resignation. During the past six months the health care program has been further improved and all medical records have been converted to the problem oriented system. The medical formulary has been reviewed and updated. All patients at the home are being seen and examined a minimum of every two months.

During the last few months of the year there was a nursing shortage and the position of Director of Nursing was vacant. In spite of this handicap the present staff worked hard and well and there was no decrease in the quality of health care rendered to our patients.

I am happy to report that Mr. George Call, RN has received his state license as a Geriatric Nurse Practitioner. At the present time he is working part time as a Geriatric Nurse Practitioner and part time as a Nursing Supervisor.

Mr. Thomas Wansleben, our Physician Assistant has been performing employee physicals and at the present time almost all our employees have a current physical exam.

Our goals for 1980 include:

1. Introduction of problem oriented records at the correctional facility.
2. Mr. Call to assume full time role as Geriatric Nurse Practitioner.
3. Improve Occupational Therapy and acquire a part time Speech Therapist.
4. Establish monthly Inservice Teaching Conference.
5. Consider feasibility of unit dose pharmacy.

Finally I would like to commend the rest of the members of the Health Care Team for a job well done.

Richard K. Hutchins, M.D.

SULLIVAN COUNTY ANNUAL ENGINEERING REPORT

As many may know, 1979 was a year of change. Not only did our County have many changes, but Sullivan County found itself with a new position on its roles. The Engineering position was transferred directly to the county in June, 1979. To say the least, the change did not adversely effect the number of requests received for assistance. Requests received were related to all but one community in the County, the Water Supply and Pollution Control Commission, the Upper Valley-Lake Sunapee Council and the Goshen-Lempster, Unity and Claremont Schools. This year provided the greatest increase in services requested with over two hundred more requests than 1978, for a total in excess of nine hundred.

A considerable amount of time was devoted to the continuation of the N.H./Vt. Solid Waste Project. Through the foresight of the Sullivan County Delegation, and County Commissioners, funds needed to match outside funding from the U.S. Environmental Protection Agency (E.P.A.) were provided. It was gratifying to see a rural area be able to compete with major metropolitan areas of the country for funds provided by the President's Urban Planning Program. Sullivan County and Southern Windsor County Vermont joined forces to apply for these funds and were one of sixty three successful applicants in the Nation. As a result of this application, the combined area of N.H./Vt. has approximately \$250,000 available for completion of Phase II and Phase III of the Solid Waste Study of which 75% is provided by E.P.A.

During 1979 there was continued involvement in the State 208, Non-Point Source Pollution Program. This involvement led to Sullivan County having the only 208 technical committee members on a special committee to establish sediment and erosion criteria for construction projects throughout the State. Until 1979 it seemed that 1973 was the peak year in land subdivision. 1979 was a year for a tremendous amount of land being subdivided with the Town of Grantham having one project along, over seven hundred and fifty (750) acres. It should be noted that this may be one of the largest projects in the County but, it is also one of the best planned and developed projects in the County. Considerable time and effort has been spent over the year with numerous community problems. The remaining single time consuming area was being involved with the Forum on the Valley's Future. Although it is based out of the County, the Forum will have, in fact, already has had an effect on Sullivan County with a program for community officials and the use of computers for community business.

In summary, 1979 was definitely a year of change and for the most part, positive changes. It was a busy year and it appears as though 1980 will be even busier.

Leon H. Geil

SULLIVAN COUNTY
BALANCE SHEET
December 31, 1979

ASSETS

Cash		
Payroll Fund	\$	847
Petty Cash		550
Revenue Sharing Funds		<u>84,247</u>
Total Cash		\$ 85,644
Accounts Receivable		
Nursing Home Patients		269,401
Employees - Social Security		<u>897</u>
Total Accounts Receivable		270,298
Inventories - County Home		
Food & Dietary		8,156
Medical & Surgical		3,506
Plant Operation		12,720
Laundry & Linen		20,932
Housekeeping		3,455
Drugs		<u>4,686</u>
Total Inventories		53,455
Reserve for Inventories		<u>—53,455</u>
Total Assets		<u><u>\$355,942</u></u>

LIABILITIES & SURPLUS

Liabilities		
Cash - General Fund - Overdraft	\$	80,624
Federal Rev. Sharing Funds - Unexpended		84,247
Accounts Payable		
County Home		44,513
Other		4,789
Payroll Taxes & Employee Withholding		<u>54,970</u>
Total Liabilities		\$269,143
Surplus		
Balance - January 1, 1979		153,247
Revenues		3,661,765
Expenditures		—3,688,591
Surplus Used to Reduce 1979 Tax Rate		<u>—39,622</u>
Total Surplus		<u>\$ 86,799</u>
total Liabilities & Surplus		<u><u>\$355,942</u></u>

SUMMARY OF REVENUE
For the Year Ended December 31, 1979

	Budget	Actual
Current Income:		
Superior Court - Fines & Forfeited Bail	\$ 10,000.00	\$ 11,690.00
Superior Court - Fees	11,000.00	12,226.80
Register of Deeds - Fees	78,000.00	85,780.60
Sheriff's Writ Fees	10,000.00	12,290.50
Miscellaneous Income		347.11
County Nursing Home:		
Patient Income	1,944,000.00	1,914,198.28
Bad Debts Recovered - County Home		575.00
Miscellaneous Income	4,500.00	6,800.29
Reimb. - CETA Employees		20,964.84
County Jail:		
Income	1,000.00	1,167.65
County Farm:		
Income	76,000.00	96,658.95
Income Other Than Current Revenue:		
Interest, temporary investments	45,000.00	72,842.37
Welfare - Old Age Assistance	500.00	2,568.45
Welfare Board & Care Children	1,800.00	1,102.50
Area Communication Service	125.00	126.00
N.H. Gas Tax Refunds - Sheriff	275.00	341.95
Revenue Sharing Funds Used	274,000.00	274,000.00
Special Grants - State of N.H.,		
Water Pollution Comm.	7,962.00	13,962.00
Special Grants - Federal Aid		31,999.12
Surplus Used to Reduce Tax Rate	<u>39,622.00</u>	<u>39,622.00</u>
Total Income from all Sources, except Taxation	\$2,503,784.00	\$2,599,264.41
Amount necessary to be raised by County Tax	<u>1,062,501.00</u>	<u>1,062,501.00</u>
	\$3,566,285.00	\$3,661,765.41

SUMMARY OF EXPENDITURES
For the Year Ending December 31, 1979

	Acc't #	Budget	Actual
Current Maintenance:			
General Government			
Administration - Comm. Office	4100	\$ 262,542.00	\$ 297,368.76
Administration - Treasurer	4101	3,100.00	2,413.00
Administration - Auditors	4102		7,132.61
County Attorney	4110	18,810.00	18,704.16
Register of Deeds	4120	53,974.00	51,745.24
Register of Probate	4130	21,506.00	21,732.94
Sheriff's Dept.	4140	60,595.00	61,395.13
Deputy Sheriff's Payrolls	4142	1,000.00	904.75
Deputy Sheriff's - Attend. at Court	4143	7,500.00	11,163.50
Medical Referee	4150	1,625.00	1,346.75
Maintenance of Court House	4160	25,914.00	25,759.60
Maintenance of Records Bldg.	4170	7,370.00	6,431.86
Superior Court	4180	35,425.00	46,262.01
Claremont Office	4180	8,365.00	8,625.66
Clerk Superior Court	4183	71,050.00	71,000.39
Public Welfare	4190	249,500.00	314,490.80
County Nursing Home:			
Administration	5100	104,531.00	113,741.47
Dietary	5130	325,355.00	322,799.41
Nursing Care	5140	830,566.00	811,494.67
Plant Operation	5150	243,868.00	265,702.64
Laundry & Linen	5160	69,918.00	70,812.74
Housekeeping	5170	129,829.00	121,452.31
Physician & Pharmacy	5180	81,880.00	85,078.56
Special Services	5190	46,979.00	36,213.05
County Jail:			
Jail Expense	6100	198,050.00	213,224.49
County Farm:			
Farm Expense	7100	100,186.00	105,476.76
Cooperative Extension Service	8360	53,000.00	53,000.00
Special Grants:	8362.1-9	100,000.00	89,306.15
Debt Service:			
Interest on Tax Anticipation Notes	9100	73,442.00	73,442.00
Interest on Term Note	9110	271.00	271.85
Interest on Bonded Debt	9120	65,884.00	65,883.75
Principal on Term Note	9160	15,000.00	15,000.00
Principal on Bonded Debt	9170	225,000.00	223,595.14
Jail Study Expense	9369		785.78
Delegation Expense	9370	250.00	876.35
Revenue Sharing Funds	9285	74,000.00	74,000.00
Total Appropriations		\$3,566,285.00	\$3,688,634.28

DETAILS OF REVENUES
For Year Ending December 31, 1979

	Budget	Actual
4010.1 Superior Court - Fines & Forfeits	\$ 10,000.00	\$ 11,690.00
4010.2 Superior Court - Fees	11,000.00	12,226.80
4011 Register of Deeds - Fees	78,000.00	85,780.60
4012 Sheriff's Writ Fees	10,000.00	12,290.50
4015 Miscellaneous Income		347.11
County Home:		
5021 Income - State Welfare	1,352,000.00	1,298,365.82
5022 Income - Private	580,000.00	605,737.46
5023 Board & Room	12,000.00	10,095.00
5025 Bad Debts Recovered		575.00
5026 Miscellaneous Income	4,500.00	6,800.29
5027 Reimbursement - CETA Employees		20,964.84
6040 County Jail Income	1,000.00	1,167.65
7050-		
7059 County Farm Income	76,000.00	96,658.95
9061 Interest - temporary investments	45,000.00	72,842.37
9071 Welfare - Income - OAA	500.00	2,568.45
9073 Board & Care of Children	1,800.00	1,102.50
9080 Area Communication Service	125.00	126.00
9083 N.H. Gas Tax Refund - Sheriff	275.00	341.95
9085 Revenue Sharing Funds Used	274,000.00	274,000.00
9090 N.H. Water Pollution Comm.	7,962.00	13,962.00
E.P.A. - Federal Aid		31,999.12
9099 Surplus Used to Reduce Tax Rate	<u>39,622.00</u>	<u>39,622.00</u>
Sub Totals	\$2,503,784.00	\$2,599,264.41
4000 County Taxes	<u>1,062,501.00</u>	<u>1,062,501.00</u>
Total Revenues	\$3,566,285.00	\$3,661,765.41

TREASURER'S REPORT

TAXES

Acworth	\$ 22,493.00
Charlestown	82,705.00
Claremont	330,416.00
Cornish	46,739.00
Croydon	15,640.00
Goshen	20,443.00
Grantham	66,438.00
Langdon	11,889.00
Lempster	26,786.00
Newport	148,506.00
Plainfield	49,789.00
Springfield	28,592.00
Sunapee	143,735.00
Unity	28,847.00
Washington	<u>39,483.00</u>
	\$1,062,501.00

DETAILS OF EXPENDITURES
For the Year Ended December 31, 1979

	Budget	Actual
Commissioner's Office - #4100		
4100.00 Commissioner's Salaries	\$ 10,550.00	\$ 10,550.00
4100.01 Office Salaries	19,400.00	20,000.00
4100.10 FICA - County Share	106,767.00	105,551.37
4100.11 Group Life Insurance	3,000.00	2,874.06
4100.12 Blue Cross-Blue Shield	33,000.00	35,581.66
4100.13 Retirement	20,000.00	16,045.50
4100.14 Workmen's Compensation	*40,000.00	58,510.00
4100.15 Unemployment Compensation	*	16,390.12
4100.21 Accountant	500.00	500.00
4100.29 Other Fee's & Outside Services	2,200.00	2,015.00
4100.35 Commissioners Expenses	1,000.00	897.06
4100.36 Office Supplies	1,200.00	981.32
4100.37 Dues, Licenses, Subscriptions	750.00	683.83
4100.38 Postage	700.00	617.22
4100.67 Advertising & Public Relations	700.00	716.12
4100.68 Telephone	500.00	583.78
4100.82 Equipment Repairs & Maintenance	500.00	487.22
4100.88 Equipment Rental	150.00	90.00
4100.93 Insurance	*21,400.00	24,021.50
4100.94 Surety Bonds	225.00	273.00
Total	<u>\$262,542.00</u>	<u>\$297,368.76</u>
 Treasurer - #4101		
4101.00 Salary	1,250.00	1,250.00
4101.35 Expense Account	50.00	9.00
4101.94 Surety Bond	1,800.00	1,154.00
Total	<u>3,100.00</u>	<u>2,413.00</u>
 Auditors - #4102		
4102.21 Audit	*	7,132.61
Total		7,132.61
 County Attorney - #4110		
4110.00 Salary	14,500.00	14,500.00
4110.01 Stenographer's Salary	2,000.00	2,000.00
4110.36 Office Supplies	240.00	224.16
4110.37 Dues, Licenses, Subscriptions	400.00	490.90
4110.38 Postage	120.00	61.50
4110.51 Meals	225.00	240.69
4110.68 Telephone	450.00	504.41
4110.70 Travel Reimb. - In State	800.00	645.50
4110.94 Surety Bond	75.00	37.00
Total	<u>18,810.00</u>	<u>18,704.16</u>

Register of Deeds - #4120

4120.00 Salaries	38,236.00	38,235.60
4120.29 Outside Services	25.00	25.00
4120.36 Office Supplies	11,460.00	9,047.69
4120.37 Dues, Licenses, Subscriptions	101.00	106.94
4120.38 Postage	1,015.00	998.85
4120.68 Telephone	550.00	470.43
4120.82 Equipment Repairs	1,029.00	1,302.93
4120.94 Surety Bonds	208.00	208.00
4120.97 New Equipment	1,350.00	1,349.80
Total	<u>53,974.00</u>	<u>51,745.24</u>

Register of Probate - #4130

4130.00 Salaries	13,577.00	13,377.00
4130.01 Stenographers - Outside	* 500.00	638.10
4130.20 Legal Fees	* 500.00	1,405.27
4130.36 Office Supplies	2,000.00	1,927.81
4130.37 Dues, Licenses, Subscriptions	800.00	541.44
4130.38 Postage	600.00	540.10
4130.68 Telephone	500.00	461.71
4130.70 Travel, Gas, Oil	105.00	117.50
4130.81 Bldg. Maintenance - Janitor	250.00	194.75
4130.82 Equipment Repair	340.00	365.25
4130.87 Bldg. Rental	1,400.00	1,283.81
4130.94 Surety Bond	74.00	74.00
4130.97 New Equipment	860.00	806.20
Total	<u>21,506.00</u>	<u>21,732.94</u>

Sheriff's Department - #4140

4140.00 Salaries	44,120.00	44,120.00
4140.29 Legal Aid Service	25.00	45.00
4140.36 Office Supplies	300.00	257.33
4140.37 Dues, Licenses, Subscriptions	200.00	205.94
4140.38 Postage	300.00	332.00
4140.39 Other Supplies	300.00	239.62
4140.51 Meals	*1,200.00	2,418.87
4140.52 Clothing - Uniform Allowance	200.00	158.41
4140.68 Telephone	2,000.00	1,749.19
4140.70 Travel - In State	50.00	
4140.72 Travel - Co. Vehicles - Gas, Oil etc.	3,500.00	3,699.71
4140.73 Travel Co. Vehicles - Repairs	250.00	223.37
4140.81 Building Maintenance - Janitor	250.00	263.91
4140.82 Equipment Repairs & Maintenance	400.00	333.97
4140.87 Building Rental	1,400.00	1,303.81
4140.93 Insurance	—	—
4140.94 Surety Bond	1,100.00	819.00
4140.97 New Equipment - Cruiser	5,000.00	5,225.00
Total	<u>60,595.00</u>	<u>61,395.13</u>

Sheriff - Special Grants

4142.00 Deputy Sheriff - Payrolls	1,000.00	904.75
4143.00 Deputy Sheriff - Att. at Court	*7,500.00	11,163.50
Total	<u>8,500.00</u>	<u>12,068.25</u>

Medical Referee - #4150

4150.00 Salary	1,500.00	1,286.00
4150.28 Autopsies	50.00	
4150.70 Travel	75.00	60.75
Total	<u>1,625.00</u>	<u>1,346.75</u>

Court House - #4160

4160.00 Court House - Janitor Salary	6,254.00	6,480.00
4160.29 Outside Services - Rubbish Removal	200.00	180.00
4160.39 Maint. of Court House- Other Supplies	500.00	484.34
4160.61 Electricity	1,600.00	1,472.72
4160.63 Water	50.00	47.47
4160.64 Sewer	60.00	75.95
4160.65 Fuel	4,000.00	4,000.00
4160.81 Bldg. Repairs	600.00	432.92
4160.82 Equipment Repairs	150.00	86.20
4160.96 Bldg. Add. & Major Bldg. Renov.	12,500.00	12,500.00
Total	<u>25,914.00</u>	<u>25,759.60</u>

Records Building - #4170

4170.39 Other Supplies	50.00	36.59
4170.61 Electricity	6,000.00	5,155.14
4170.63 Water	100.00	46.40
4170.64 Sewer	120.00	74.24
4170.81 Bldg. Repairs	1,000.00	1,024.49
4170.82 Equipment Repairs	100.00	95.00
Total	<u>7,370.00</u>	<u>6,431.86</u>

Superior Court - #4180

4180.28 Autopsies	1,500.00	65.00
4180.36 Office Supplies (Stenographers)	350.00	561.05
4180.40 Jury Payroll	*12,000.00	17,809.40
4180.41 State vs. Payrolls	*2,000.00	5,686.26
4180.42 Master Fees	*3,000.00	3,319.23
4180.43 Stenographer	14,500.00	16,861.20
4180.44 Criminal Investigation Fees	100.00	
4180.47 Judge's Law Library	1,000.00	1,096.70
4180.82 Maintenance - Stenog. Equipment	75.00	75.22
4180.97 New Equipment	900.00	787.95
Total	<u>35,425.00</u>	<u>46,262.01</u>

Claremont Welfare Office - #4181

4181.00 Office Salary	6,000.00	6,240.30
4181.36 Office Supplies	25.00	86.41
4181.38 Postage		9.13
4181.61 Electricity	300.00	376.03
4181.68 Telephone	350.00	419.15
4181.81 Bldg. Maintenance - Janitor	240.00	144.75
4181.82 Equipment Repairs	50.00	40.00
4181.87 Building Rental	1,400.00	1,309.89
Total	8,365.00	8,625.66

Clerk of Court - #4183

4183.00 Salaries	58,020.00	57,723.05
4183.13 Retirement	3,838.00	3,298.64
4183.36 Office Supplies	1,000.00	1,181.55
4183.37 Dues, Licenses, Subscriptions	200.00	223.00
4183.38 Postage	* 800.00	1,151.91
4183.39 Printing	1,000.00	695.15
4183.51 Meals	550.00	426.75
4183.68 Telephone	*1,500.00	2,185.36
4183.70 Travel	150.00	80.44
4183.79 Staff Expenses	100.00	74.98
4183.82 Equipment Repairs	300.00	345.85
4183.88 Equipment Rental - Xerox	1,320.00	1,320.00
4183.93 Malpractice Insurance	688.00	688.00
4183.94 Surety Bonds	84.00	56.00
4183.97 New Equipment	1,500.00	1,549.71
Total	71,050.00	71,000.39

Public Welfare - #4190

4190.53 Direct Relief	20,000.00	19,608.51
4190.54 Old Age Assistance	*2,000.00	14,227.02
4190.55 Aid Permanently, Totally Disabled	*10,000.00	55,618.55
4190.56 Intermediate Nursing Care	*175,000.00	190,713.93
4190.57 Soldier's Aid	2,500.00	3,577.38
4190.58 Board & Care of Children	40,000.00	30,745.41
Total	249,500.00	314,490.80

County Nursing Home - #5100

5100.00 Administration - Salaries	87,739.00	88,259.60
5100.17 Education and Conferences	500.00	200.00
5100.21 Accountant	1,500.00	1,500.00
5100.36 Supplies	4,115.00	4,242.82
5100.37 Dues, Licenses, Sub., Prof. Fees	400.00	198.37
5100.38 Postage	1,200.00	1,074.32
5100.68 Telephone	6,700.00	6,427.96
5100.72 Vehicle Expense	1,200.00	1,200.00
5100.73 Vehicle Repairs	300.00	738.56
5100.75 Bad Debts		9,344.29

5100.82 Repairs to Equipment	877.00	555.55
Total	<u>104,531.00</u>	<u>113,741.47</u>
Dietary - #5130		
5130.00 Salaries	168,905.00	160,924.29
5130.17 Education and Conferences	100.00	776.00
5130.39 Supplies	11,700.00	11,771.78
5130.50 Food	135,000.00	137,540.55
5130.82 Repairs to Equipment	5,000.00	6,783.20
5130.97 Additions to Equipment	<u>4,650.00</u>	<u>5,003.59</u>
Total	<u>325,355.00</u>	<u>322,799.41</u>
Nursing Care - #5140		
5140.00 Salaries	794,315.00	765,387.05
5140.17 Education & Conferences	700.00	546.75
5140.30 Medical Supplies	22,064.00	28,845.28
5140.34 Oxygen	500.00	1,234.80
5140.35 Advertising	700.00	1,005.50
5140.39 Other Supplies	1,200.00	4,870.29
5140.82 Repairs to Equipment	500.00	180.48
5140.96 Additions to Bldgs. & Renovations	3,700.00	2,887.65
5140.97 Additions to Equipment	<u>6,887.00</u>	<u>6,536.87</u>
Total	<u>830,566.00</u>	<u>811,494.67</u>
Operation of Plant - #5150		
5150.00 Salaries	87,483.00	81,615.04
5150.29 Outside Services	4,755.00	5,864.50
5150.37 Dues, Licenses, Subscriptions	50.00	7.50
5150.39 Supplies	10,000.00	10,200.40
5150.61 Electricity	24,000.00	29,183.33
5150.65 Fuel	65,000.00	74,115.03
5150.80 Ground Maintenance	7,080.00	7,778.65
5150.81 Repairs and Maintenance	*8,000.00	19,572.78
5150.82 Repairs to Equipment	2,000.00	2,063.43
5150.85 Taxes	17,000.00	18,248.68
5150.97 Additions to Equipment	<u>18,500.00</u>	<u>17,053.30</u>
Total	<u>243,868.00</u>	<u>265,702.64</u>
Laundry & Linen - #5160		
5160.00 Salaries	56,888.00	57,635.04
5160.39 Supplies	6,730.00	6,254.90
5160.52 Linen	5,000.00	4,836.98
5160.82 Repairs to Equipment	<u>1,300.00</u>	<u>2,085.82</u>
Total	<u>69,918.00</u>	<u>70,812.74</u>

Housekeeping - #5170

5170.00 Salaries	109,512.00	97,205.28
5170.39 Supplies	19,817.00	23,792.65
5170.82 Repairs to Equipment	500.00	454.38
Total	<u>129,829.00</u>	<u>121,452.31</u>

Physician & Pharmacy - #5180

5180.00 Salaries	6,580.00	5,003.00
5180.25 Physician Services	40,000.00	33,890.24
5180.33 Drugs (Billable)	35,000.00	45,772.69
5180.39 Supplies	200.00	412.63
5180.82 Repairs to Equipment	100.00	
Total	<u>81,880.00</u>	<u>85,078.56</u>

Special Services

5190.24 Medical Consultant	100.00	110.00
5190.30 Medical Supplies	50.00	
5190.39 Other Supplies	5.00	
5190.52 Clothing	20.00	60.67

Physical Therapy

5190.00 Salaries	10,400.00	6,419.00
5191.39 Supplies	712.00	689.89
5191.82 Equipment Repairs	50.00	53.21
5191.97 Add. To Equipment	—	—

Recreational Therapy - Act. Dept.

5193.00 Salaries	33,342.00	26,644.34
5193.29 Other Fees & Outside Services	50.00	60.74
5193.39 Supplies	1,190.00	946.20
5193.82 Repairs to Equipment	100.00	309.00

Chaplaincy Services

5194.29 Services	960.00	920.00
Total	<u>46,979.00</u>	<u>36,213.05</u>

Jail - #6100

6100.00 Salaries	132,161.00	140,862.26
6100.17 Education & Conferences	500.00	285.02
6100.29 Other Fees & Outside Services	6,000.00	5,280.20
6100.37 Subscriptions & Dues	200.00	177.67
6100.38 Postage	200.00	147.77
6100.39 Supplies	5,297.00	7,100.70
6100.50 Food	11,000.00	12,887.54
6100.52 Clothing & Personal Items	2,500.00	1,472.20
6100.59 Medical	*5,000.00	8,410.85
6100.61 Electricity	3,000.00	3,775.89
6100.65 Fuel	8,500.00	12,498.58
6100.68 Telephone	1,300.00	1,877.18

6100.80 Care of Ground	200.00	25.95
6100.81 Repairs and Maintenance	*1,760.00	6,681.41
6100.82 Repairs to Equipment	200.00	882.67
6100.88 Uniform Rental	1,000.00	999.25
6100.96 Building Additions	17,032.00	9,049.38
6100.97 Additions to Equipment	2,200.00	809.97
Total	<u>198,050.00</u>	<u>213,224.49</u>

Farm - #7100

7100.00 Salaries	39,536.00	39,430.48
7100.17 Education & Conferences	100.00	28.20
7100.26 Vet Fees	1,200.00	1,120.20
7100.27 Breeding, Testing and Registration	1,500.00	1,551.12
7100.37 Dues, Licenses, Subscriptions	100.00	45.00
7100.39 Other Supplies	3,475.00	5,264.97
7100.72 Vehicle - Gas & Oil	4,700.00	5,108.50
7100.73 Repairs - Vehicle	2,200.00	3,780.47
7100.76 Fertilizer	7,000.00	7,886.99
7100.77 Feed	27,000.00	26,356.76
7100.79 Small Tools	375.00	433.65
7100.81 Building Repairs	500.00	1,592.31
7100.82 Repairs to Equipment	3,000.00	5,084.54
7100.88 Equipment Rental	2,500.00	1,493.27
7100.93 Insurance	—	—
7100.97 Additions to Equipment	7,000.00	6,300.30
Total	<u>100,186.00</u>	<u>105,476.76</u>

8360 Cooperative Ext. Service	<u>53,000.00</u>	<u>53,000.00</u>
Total	<u>53,000.00</u>	<u>53,000.00</u>

SPECIAL GRANTS

8362.1 Homemakers Service	28,500.00	28,500.00
8362.2 Visiting Nurses Assoc.	—	—
8362.3 Co. Eng. & Conserv. Clerk	28,000.00	17,757.05
8362.6 Counseling Center	25,000.00	25,000.00
8362.7 Rehabilitation Center	8,500.00	8,500.00
8362.9 Solid Waste Study	10,000.00	9,549.10
Total	<u>100,000.00</u>	<u>89,306.15</u>

9100 Debt. Service - On T.A. Notes - Int.	73,442.00	73,442.00
9110 Long Term Note - Interest	271.00	271.85
9120 Bonded Debt - Interest	65,884.00	65,883.75
9160 Long Term Note - Principal	15,000.00	15,000.00
9170 Bonded Debt - Principal	225,000.00	223,595.14
Total	<u>379,597.00</u>	<u>378,192.74</u>

9369	Jail Study Expense		785.78
9370	Delegation Expense	<u>250.00</u>	<u>876.35</u>
	Total	<u>250.00</u>	<u>1,662.13</u>
9285	Rev. Sharing Funds Used (Stone Prop.)	<u>74,000.00</u>	<u>74,000.00</u>
	Total	<u>74,000.00</u>	<u>74,000.00</u>
	Grand Totals	<u>\$3,566,285.00</u>	<u>\$3,688,634.28</u>

* - Permission was granted to overspend

**FEDERAL REVENUE SHARING FUNDS
STATEMENT OF REVENUE, EXPENDITURES AND
FUND BALANCE**

For the Year Ended December 31, 1979

Available Funds, Jan. 1, 1979		\$247,393.79
Add: Revenue Entitlements:		
January, 1979	\$25,832.00	
April, 1979	25,832.00	
July, 1979	25,832.00	
October, 1979	25,833.00	
	<u>\$103,329.00</u>	
Interest Earned in 1979:	7,084.10	
		<u>\$110,413.10</u>
	Total Available:	<u>\$357,806.89</u>
Expended:		
Applied to Nurses Salaries	\$100,000.00	
Applied to Public Welfare (intermediate nursing care)	100,000.00	
Purchase of Stone Property	73,559.45	
	<u>Total Expended:</u>	<u>\$273,559.45</u>
Balance on Hand, December 31, 1979		\$ 84,247.44
Newport Savings Bank	\$ 83,796.89	
First Citizens Bank, check a/c	450.55	
		<u><u>\$ 84,247.44</u></u>

SULLIVAN COUNTY
DETAILS OF BOND INDEBTEDNESS AS OF
December 31, 1979

First National Bank of Boston - 4.74%	
County Hospital Addition, 1969 - 1980	\$627,000.00
First National Bank of Boston - 5.75%	
Sewerage Treatment Plant, 1970 - 1980	15,000.00
First National Bank of Boston - 4.50%	
House of Correction, 1977 - 1987	<u>600,000.00</u>
Total Indebtedness	\$1,242,000.00

DETAILS OF CORRECTIONAL FACILITY
BOND ACCOUNT
December 31, 1979

Balance on Hand, January 1, 1979	
First Citizens Nat'l. Bank, check a/c	\$ 1,404.86
Transferred to general fund, and applied to reduce 1979 principal payment	<u>1,404.86</u>
	—0—

DETAILS OF SEWERAGE TREATMENT PLANT
BOND ACCOUNT

Balance on Hand, January 1, 1979	\$ —0—
Receipts for 1979:	
Transferred from general funds, in antici- pation of State and Federal Grants:	\$ 16,147.95
U.S. Gov't. - EPA - grant	45,450.00
State of N.H. grant	<u>17,320.00</u>
Total Receipts:	\$ 78,917.05
Expenditures for 1979:	
Contractor, final payment	\$10,098.10
Engineers, final payment	6,048.95
Repay loans from general funds:	
#1 - 8/3/78	14,623.93
#2 - 1/29/79	<u>16,146.95</u>
Total Payments:	\$ 46,917.93
Balance	\$ 31,999.12
This amount deposited in general revenues and shown as receipt in 1979 budget (12/26/79)	<u>31,999.12</u>
	—0—

SULLIVAN COUNTY HOME
January 1, 1979 to January 1, 1980
Time and Number Summary

Inmates:

No. of Inmates Jan. 1, 1979	2	
No. of Inmates Admitted in 1979	3	
No. of Inmates Discharged in 1979	3	
No. of Inmates Dec. 31, 1979	2	67 Weeks 1 Day

Boarders:

No. of Boarders Jan. 1, 1979	194	
No. of Boarders Admitted in 1979	40	
No. Boarders Discharged or died in 1979	40	
No. of Boarders Dec. 31, 1979	194	10,082 Weeks 0 Days

Prisoners:

No. of Prisoners Jan. 1, 1979	23	
No. of Prisoners Admitted in 1979	394	
No. of Prisoners Discharged in 1979	399	
No. of Prisoners Dec. 31, 1979	18	933 Weeks 4 Days

SULLIVAN COUNTY HOME SPECIAL FUNDS

Date of Creat'n	Name of Fund	Type of Fund	Invested In	Amount of Principal		Amount of Principal 12/31/79
				12/31/78	Income	Expended
1965	Nursing Hospital Equip. Fund	Special Equipment	Indian Head National Bank	\$3,056.33	\$2,861.60	\$1,614.52
1968	*Alix Ungern Fund	Restricted	Indian Head National Bank	270.40	181.84	189.91
1970	**Elsie Hardison Fund	Restricted	Claremont Savings Bank	.00	83.41	83.41
1970	Activities Fund	Activities	Claremont Savings Bank	746.61	2,178.45	1,765.69
1971	Mary E. Holland Memorial Fund	Special Fund	Claremont Savings Bank	842.12	43.04	.00
1972	David Millar Jr. Fund	Restricted	Indian Head National Bank	167.40	100.00	163.05
1974	Ernest O. Russell Fund	Special Fund	Claremont Savings Bank	386.93	122.68	.00
*	\$3,000.00 - On Deposit, Restricted to Interest					
**	\$1,000.00 - On Deposit, Restricted to Interest					

THE STATE OF NEW HAMPSHIRE

Sullivan, SS.

Superior Court

February Term, 1979

Sullivan County

To Henry Shaheen, Clerk

	Cr.	Dr.
To allowance for Clerk and clerical hire (salaries \$32,769.25 less fees rec'd \$7,289.30)		\$25,479.95
To charges to County:		
return of 120 divorces, etc. to Vital Statistics		78.00
121 mittimus & probation ctfs.		121.00
73 capias		511.00
70 ctfs to District Courts		70.00
146 certified copies		264.50
To cash paid out:		
postage (810.34), incidentals (59.57)		
and Clerk's pension (2,473.98)		3,343.89
By credits:		
forfeited bail received:		
State v. Marr #2835	\$ 150.00	
fines rec'd (\$5,605.00)		
State v. Mattau #2838 (bal. due)	155.00	
State v. L. Kennett #2885 (bal. due)	225.00	
State v. Swenson'nt #2890 (bal. due)	330.00	
State v. Sanders #2942 (bal. due)	285.00	
State v. Osgood #2973 (on a/c)	85.00	
State v. Spanos #2984 (bal. due)	230.00	
State v. Coyle III #3025 (on a/c)	135.00	
State v. Richardson'nt #3102 (bal. due)	180.00	
State v. T. Doran #3106 (bal. due)	770.00	
State v. T. Doran #3107 (bal. due)	950.00	
State v. J. Doran #3108 (bal. due)	380.00	
State v. Chiappetta #3112 (bal. due)	340.00	
State v. O'Connor #3120 (bal. due)	675.00	
State v. Pike #3165 (on a/c)	175.00	
State v. Cole #3197	100.00	
State v. Blaisdell'nt #3202	40.00	
State v. Desilets'nt #79-S-005	50.00	

State v. Gehan #79-S-056	500.00
sale of one Rules of Court 1977	5.00
sale of one Rules & Directory Binder	10.00
sale of 410 writ copies @ 5¢ & 18 @ 20¢	24.10
items "chargeable to County"	1,044.50
miscellaneous	157.28

Drawn on County Treasurer:

Feb. 28, 1979	4,654.18		
Mar. 31, 1979	3,137.24		
Apr. 30, 1979	2,300.93		
May 31, 1979	3,288.64		
June 30, 1979	3,616.70		
July 31, 1979	1,740.95		
Aug. 31, 1979	<u>4,133.82</u>	22,872.46	
		<u>\$29,868.34</u>	<u>\$29,868.34</u>

The foregoing account is examined and allowed and there is found to be no balance due the Clerk from the County, and no balance due the County from the Clerk (except \$22.00 in the special fund established by the Clerk per Chap. 484, Laws of 1979), through August 31, 1979.

William R. Johnson
Presiding Justice

December 20, 1979
A true copy.

Attest: Henry Shaheen, Clerk

THE STATE OF NEW HAMPSHIRE

Sullivan, SS.

Superior Court

September Term, 1978

Sullivan County

To Henry Shaheen, Clerk

	Cr.	Dr.
To allowance for Clerk and clerical hire (salaries \$22,738.50 less fees rec'd \$5,042.60)		\$17,695.90
To charges to County: return of 77 divorces, etc. to Vital Statistics		50.05
81 mittimus & probation ctf.		81.00
45 capias		315.00
61 ctf's to District Courts		61.00
125 certified copies		222.50
To cash paid out: postage (322.85), incidentals (26.71) and Clerk's pension (905.29)		1,254.85
By credits:		
forfeited bail received:		
State v. Wallace #3085	\$1,000.00	
finer rec'd (\$7,070.00):		
State v. Wirta #2478 (bal. due)	315.00	
State v. Turgeon #2667 (bal. due)	15.00	
State v. Boughton #2720/2873	100.00	
State v. Boisvert #2748 (on a/c)	390.00	
State v. Martel #2836 (on a/c)	220.00	
State v. Mattau #2838 (on a/c)	195.00	
State v. Ball #2858 (bal. due)	890.00	
State v. A. Kennett #2884 (on a/c)	65.00	
State v. L. Kennett #2885 (on a/c)	250.00	
State v. Swenson'nt #2890 (on a/c)	420.00	
State v. Scott #2893	50.00	
State v. Carey #2921 (on a/c)	90.00	
State v. Sanders #2942 (on a/c)	195.00	
State v. Towle #2944	500.00	
State v. Osgood #2973 (on a/c)	105.00	
State v. Spanos #2984 (on a/c)	620.00	
State v. Merrow #2997	250.00	
State v. Mosher #3000 (on a/c)	25.00	
State v. Martin #3011 (on a/c)	150.00	
State v. Coyle III #3025 (on a/c)	90.00	
State v. Caron #3061	250.00	

State v. R. Andriski #3074	
(on a/c)	65.00
State v. M. Andriski #3075	
(on a/c)	65.00
State v. D.L. Curtis #3087	50.00
State v. D.L. Curtis #3088	
(on a/c)	50.00
State v. Richardson #3102	
(on a/c)	20.00
State v. T. Doran #3106 (on a/c)	180.00
State v. J. Doran #3108 (on a/c)	120.00
State v. Chiappetta #3112	
(on a/c)	110.00
State v. O'Connor #3120 (on a/c)	275.00
State v. Fioravanti #3148	950.00
sale of one Rules of Court 1977	5.00
sale of one Rules & Directory	
Binder	10.00
sale of 257 writ copies @ 5¢ &	
2 @ 20¢	13.25
items "chargeable to County"	729.55
miscellaneous	56.12

Drawn on County Treasurer:

Sept. 30, 1978	3,642.55		
Oct. 31, 1978	897.27		
Nov. 30, 1978	3,341.65		
Dec. 29, 1978	25.15		
Jan. 31, 1979	2,889.76	10,796.38	
		<u>\$19,680.30</u>	<u>\$19,680.30</u>

The foregoing account is examined and allowed and there is found to be no balance due the Clerk from the County, and no balance due the County from the Clerk, through January 31, 1979.

Joseph A. DiClerico, Jr.
Presiding Justice

July 25, 1979
A true copy

Attest: Henry Shaheen, Clerk

**SULLIVAN COUNTY EXTENSION SERVICE
FINANCIAL STATEMENT
January 1, 1979 to December 31, 1979**

RECEIPTS:

Cash on hand January 1, 1979	\$ 4,486.94	
County Appropriation 1979	53,000.00	
Other income & reimbursements	<u>3,350.11</u>	
Total Income		\$60,837.05

EXPENDITURES:

Personal Services		
Agricultural Agent	4,781.00	
Home Economist #1	2,421.00	
Home Economist #2	2,328.00	
4-H Agent n 1	3,528.44	
4-H Agent #2	4,921.56	
Forester #1	5,500.00	
Clerical #1	5,846.33	
Clerical #2	6,418.73	
Janitorial Services	<u>498.00</u>	
		\$36,243.06

Travel

Agricultural Agent	1,972.12	
Home Economist #1	1,082.86	
Home Economist #2	498.26	
4-H Agent #1	1,438.42	
4-H Agent #2	1,352.16	
Forester #1	1,447.84	
Extension Council	201.60	
Aide	<u>146.04</u>	
		\$ 8,139.30

Other

Transportation	64.70	
Communication	2,619.20	
Rent	3,328.75	
Lights	604.72	
Printing	175.15	
Repairs	643.14	
Materials	3,276.29	
Equipment	1,577.35	
Insurance	232.53	
Taxes	825.06	
Miscellaneous	<u>31.64</u>	
		\$13,378.53

Grand Total Expenses	\$57,760.89
Cash on hand Dec. 31, 1979	3,076.16

SOUTHWEST EMPLOYMENT TRAINING PROGRAM (Sullivan and Cheshire Counties)

Southwest Employment Training Program is the agency set up by the County Commissioners of Sullivan and Cheshire Counties to operate the employment and training programs, which are federally funded, under the Comprehensive Employment and Training Act (CETA) in the two county area.

At no cost to the two counties, SWETP served a total of 1,048 clients in Fiscal Year 1979. Of the 1048 people, about 43% or 451 were from Sullivan County.

The types of service performed included employment, classroom training, on-the-job training, and job search skill training. The service provided each individual varied depending on the needs.

The following is a breakout by title of the programs operated during F.Y. '79.

Title	Fed. \$ Rec'd	No. of people served	Per Cent of positive placement
11B	\$506,123	337	88%
11D	432,211	97	52%
S.Y.E.P.	199,000	402	86%
Y.E.T.P.	129,766	104	63%
Y.C.C.I.P.	61,650		
IV	517,988	108	79%
	\$1,846,738	1,048(adv)	74%

David A. DeCoste, Executive Director

DEPARTMENT OF REVENUE ADMINISTRATION TRANSMITTAL AND COMMENTARY LETTER

Board of County Commissioners
Sullivan County
Main Street
Newport, New Hampshire 03773

Members of the Board:

We have examined the financial statements of the various funds and account groups of Sullivan County for the year ended December 31, 1978 and have issued our report thereon, dated October 5, 1979. As part of our examination, we reviewed and tested the County's system of internal accounting control to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. Under these standards, the purpose of such evaluation is to establish a basis for reliance thereon in determining the nature, timing and extent of other such auditing procedures that are necessary for expressing an opinion on the financial statements. Such study and evaluation disclosed the following conditions that we believe to be material weaknesses.

Enterprise Fund Accounting

As noted in our report and in the notes to the financial statements, the methods by which the County accounts for its operations at the Sullivan County Home are not in conformance with generally accepted accounting principles. Due to the nature of the fee structure at the County Home, it is clearly the intent of the governing body to recover a majority of the costs of providing service at the Home. Governmental operations financed in this manner should be accounted for similar to private business enterprises. We believe that all costs should be recognized in the fund as well as the substantial governmental investment in fixed assets. This will allow for greater control by County Home management and provide the executive body more precise information for its decision making process.

Capital Projects Fund Accounting

We recommend that the Commissioners maintain a full accounting system for any future capital projects. Such a system would record the County delegation budgetary authorization, recognize revenue from other than County sources at the time it became susceptible to accrual, and generally control the assets and resources available to the project. It will also aid the Commissioners in complying with the varying legal restrictions and regulations inherent in such projects.

Treasurer

We recommend that the Treasurer insure that all revenues are recorded on the County's books when received. We also recommend that investments of temporarily idle cash be clearly recorded and substantiated in the County's accounting records at all times.

Fixed Asset Records

Sullivan County officials have not maintained accounting records on their general fixed assets, other than those at the County Home. In order to adequately control Sullivan County's public investment, we recommend that the Commissioners immediately adopt a capitalization policy and take a physical inventory of all general fixed assets of substantial value acquired in prior years. For those assets for which it is not readily possible to document historical cost, estimated historical cost is an acceptable value. Once records are established they should be maintained on a current basis and reconciled to the ledger controls annually. The existence of fixed asset records will not only aid the Commissioners in their control of these assets, but should be an invaluable tool in long-range planning.

Petty Cash Funds

Our examination noted that the frequent turnover of petty cash funds in several County departments was indicative of a lack of clear guidelines for use of these funds. We recommended that the County officials review existing policies on the use of petty cash and encourage bulk purchasing wherever possible.

Departmental Cash Receipt Journals

We noted that inadequate cash receipt journals were being maintained by the Clerk of Superior Court and the County Sheriff's Department. We recommend that the Clerk of Court maintain a cash receipt journal as prescribed by the County Accounting Manual. The Sheriff's Department should obtain an adequate cash receipts journal and deposit cash receipts more frequently than is now the practice.

Revenue Sharing

During our examination of the Revenue Sharing Fund activities we noted several instances of non-compliance with federal revenue sharing regulations which should be rectified for future years.

Our review disclosed that the County Commissioners did not hold a proposed-use hearing as required by Revenue Sharing regulations. Under Section 51.13, the executive authority (County Commissioners) must hold a "proposed-use hearing" at least seven calendar days before the proposed budget is presented to the legislative authority (County Delegation). A public notice must be published at least ten days prior to the scheduled hearing date giving the date, time and place of hearing, the amount of unappropriated General Revenue Sharing funds at the beginning of the year and the amount that the County expects to receive during the current year. In addition, the County should take positive steps to invite the participation of senior citizens in the public hearing process as required.

The County did not publish a notice of the availability of the summary of enacted budget as required.

The 1977 Revenue Sharing regulations have placed a greater emphasis on public participation, especially senior citizens, in the spending of General Revenue Sharing Funds. In order to not jeopardize current or future revenue sharing funds, the County should take immediate steps to comply with all hearing and public notices for the 1980 budget year.

We are most willing to assist you in complying with these regulations.

During 1977 and 1978, the County delegation voted to appropriate General Revenue Sharing Funds for various purposes including the new correctional facility, county home equipment, intermediate nursing care and nursing salaries. The County transferred revenue sharing funds from the revenue sharing bank account to the General Fund for these purposes. The County did not maintain a memorandum entry of voucher numbers and amounts for revenue sharing expenditures paid through the General Fund as required by applicable regulations. The County should take immediate action to maintain a memorandum listing of expenditures paid with revenue sharing funds for 1979 and later as required.

The U.S. Bureau of the Census obtains the financial information for New Hampshire counties from financial reports which the counties file with our office. The information for Form RS-8 "1978 General Revenue Sharing Survey", was obtained from 1977 reports. However, when the County received its RS-8 for verification, County officials amended its form by inserting 1978 information in error, resulting in an overreporting of revenues of \$237,182 to the Bureau. County officials should contact our office should a material discrepancy occur in the future, so we may assist you in the verification of this date.

Since the enactment of General Revenue Sharing, entitlements received have had a major impact of County operations, therefore it is extremely important that the County take positive steps to bring itself in compliance with current regulations.

Other

The objective of internal accounting control is to provide reasonable, but not absolute, assurance as to the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of a system of internal accounting control should not exceed the benefits derived and also recognizes that the evaluation of these factors necessarily requires estimates and judgement by management.

There are inherent limitations that should be recognized in considering the potential effectiveness of any system of internal accounting control. In the performance of most control procedures, errors can result from misunderstandings of instructions, mistakes of judgement, carelessness or other personal factors. Control procedures whose effectiveness depends upon segregation of duties can be circumvented by collusion. Similarly, control

procedures can be circumvented intentionally by management with respect either to the execution and recording of transactions or with respect to the estimates and judgements required in the preparation of financial statements. Further, projection of any evaluation of internal accounting control to future periods is subject to the risk that the procedures may become inadequate because of changes in conditions and that the degree of compliance with the procedures may deteriorate.

Our study and evaluation of the County's system of internal accounting control for the year ended December 31, 1978, which was set forth in the first paragraph, would not necessarily disclose all weaknesses in the system.

It should be noted that a letter of this type is critical in nature and that we do not intend to imply that our review failed to disclose commendable features in the present accounting and operating procedures of Sullivan County.

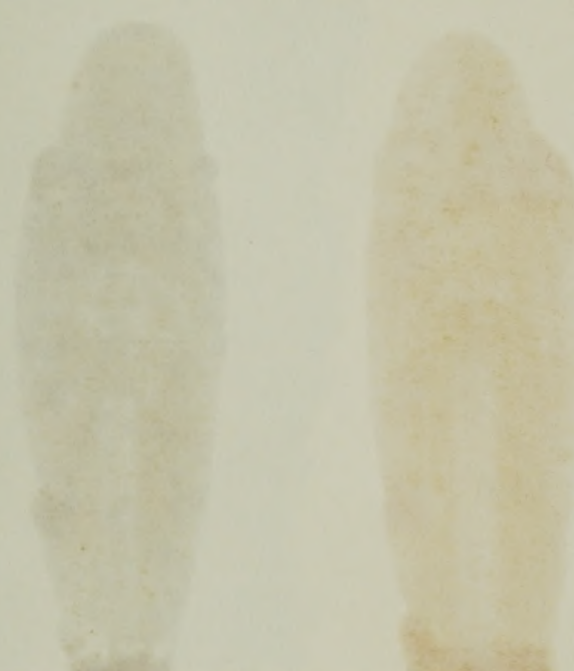
Conclusion

The provisions of Chapter 71-A, Section 21, require that the auditor's summary of findings and recommendations (Transmittal and Commentary Letter) shall be published in the next annual report of the County. Publication of the Exhibits contained in this audit report is optional at the discretion of the Board of Commissioners. This letter, however, must be published in its entirety.

We would like to acknowledge all of the assistance and many courtesies extended to us by the personnel of the County during our examination.

Municipal Services Division
Department of Revenue Administration

For the Year Ending
December 31, 1979



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